

CENTRE REGION PARKS & RECREATION AUTHORITY
**SEASONAL EMPLOYMENT
OPPORTUNITIES
SPRING & SUMMER 2016**

2643 Gateway Drive #1, State College, PA 16801
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www.crpr.org Email: crpr@crcog.net

As of January 27, 2017

PLEASE READ BEFORE COMPLETING AN [APPLICATION FORM](#).

NOTE: In 2015, the Authority Board updated the “CRPR Child Safety Policy” which requires **criminal background checks** and **child abuse clearances** from the Commonwealth of PA, National Fingerprint Background Checks and Child Safety Training for all applicants (14 years and older) working with or around children. Before you apply, please review the [Child Safety Policy](#) available on www.crpr.org. Employment is contingent upon a review of appropriate clearances.

- All applicants, including former employees, must complete a [CRPR Application Form](#) each calendar year. Resumes may supplement, but not replace an Application Form.
- **Positions are open until filled. Please indicate the start and end dates that you are available for summer employment, if selected.**
- All positions are hourly, seasonal, and carry NO benefits (other than Worker’s Compensation Insurance for on-the-job injuries).
- Note your position preferences on your application (#1 Tennis Instructor, #2 Day Camp Leader, etc.). We will try to meet your preference or, if you so indicate, consider you for more than one part-time position.
- Please note the minimum age requirements listed with each position.
- Priority is given to applicants residing in one of the five participating municipalities. Further, we prefer to hire no more than one person per family.
- The most qualified individuals will be contacted and scheduled for interviews. If you are a college student, please note on your application the dates of your spring breaks or dates away from State College, in the event we wish to schedule an interview.
- All staff age 17 and younger must provide Working Papers prior to the first day of work. See your School Guidance Counselor to apply for working papers.

PARK MAINTENANCE STAFF (SPRING, SUMMER & FALL)

Indicate on the application the specific dates you can start and finish. CRPR provides staff shirts each season, which must be worn during regular working hours. Work season typically runs April-November; however, actual schedule may vary pending position, employee availability and experience of applicant. **Maintenance staff must furnish and wear steel-toed/safety-toed work boots at all work times.** All hours subject to reduction during inclement weather (without pay).

ROVING CREW WORKER: 6 positions

Job Duties: Work will involve trash collection, park cleaning, painting, mowing, ballfield maintenance, special event setup, restroom cleaning, minor repairs and construction, and other jobs as assigned.

Season: April - November. Exact season start and end date to be determined by Supervisor

Hours: Typically 7 AM-3:30 PM, up to 40 hrs/week. Weekend work will be scheduled.

Pay Scale: \$9-\$12/hr. pending qualifications and experience.

Qualifications: High school diploma or equivalent, prior experience with maintenance machines/equipment and grounds maintenance preferred. Good work ethic and supervisory experience is a plus. Minimum age: 18.

PARKS CARETAKER: 6 positions

Job Duties: Mowing, trimming, trash collection, minor repairs, landscaping, restroom cleaning, other jobs as assigned.

Season: April - November. Exact season start and end date to be determined by Supervisor

Hours: Typically 7 AM-3:30 PM, up to 40 hrs./wk. Weekend work will be scheduled.

Pay Scale: \$9-\$12/hr pending qualifications and experience.

Qualifications: High school diploma or equivalent, experience in grounds maintenance. Some mechanical experience beneficial. Must be a self-starter with good work ethic and be able to deal tactfully with the public. Minimum age: 18.

PARKS MOWER OPERATOR: 6 positions

Job Duties: Litter pickup, mowing and trimming park areas and other maintenance duties as assigned.

Season: April - Labor Day (or later). Exact season start and end date to be determined by Supervisor.

Hours: Typically Monday - Friday, 7 AM-3:30 PM. Weekend work will be scheduled.

Pay Scale: \$9.25 - \$12/hr pending qualifications and experience and position.

Qualifications: High school diploma or equivalent, experience operating tractors/mowers/trucks. Mechanical abilities a plus. Minimum age: 18.

SPORTS FIELD MAINTENANCE WORKER: 4 positions

Job Duties: Grooming, lining, setup, minor repairs on sports fields (softball, baseball, soccer) and courts.

Plus other tasks as assigned.

Season: May-Labor Day. In addition, 1 position from early April through October may also be available.

Hours: Standard Shift: 7 AM - 3:30 PM or 9 AM-4:30 PM. Weekend work will be scheduled in advance; the work schedule will vary to meet sports field uses (up to 40 hrs./wk).

Pay Scale: \$9.50-\$12/hr pending qualifications and experience.

Qualifications: High school diploma or equivalent, experience in grounds maintenance and on tractors/mowers/trucks. Previous athletic field work a plus. PA Drivers License. Minimum age: 18.