

CENTRE REGION PARKS & RECREATION AUTHORITY
**SEASONAL EMPLOYMENT
OPPORTUNITIES
SPRING & SUMMER 2016**

2643 Gateway Drive #1, State College, PA 16801
(814) 231-3071 Fax 814.235.7832
www.crpr.org Email: crpr@crcog.net

As of January 27, 2017

PLEASE READ BEFORE COMPLETING AN [APPLICATION FORM](#).

NOTE: In 2015, the Authority Board updated the “CRPR Child Safety Policy” which requires **criminal background checks** and **child abuse clearances** from the Commonwealth of PA, National Fingerprint Background Checks and Child Safety Training for all applicants (14 years and older) working with or around children. Before you apply, please review the [Child Safety Policy](#) available on www.crpr.org. Employment is contingent upon a review of appropriate clearances.

- All applicants, including former employees, must complete a [CRPR Application Form](#) each calendar year. Resumes may supplement, but not replace an Application Form.
- **Positions are open until filled. Please indicate the start and end dates that you are available for summer employment, if selected.**
- All positions are hourly, seasonal, and carry NO benefits (other than Worker’s Compensation Insurance for on-the-job injuries).
- Note your position preferences on your application (#1 Tennis Instructor, #2 Day Camp Leader, etc.). We will try to meet your preference or, if you so indicate, consider you for more than one part-time position.
- Please note the minimum age requirements listed with each position.
- Priority is given to applicants residing in one of the five participating municipalities. Further, we prefer to hire no more than one person per family.
- The most qualified individuals will be contacted and scheduled for interviews. If you are a college student, please note on your application the dates of your spring breaks or dates away from State College, in the event we wish to schedule an interview.
- All staff age 17 and younger must provide Working Papers prior to the first day of work. See your School Guidance Counselor to apply for working papers.

AQUATICS STAFF (SUMMER)

Summer work schedules are subject to change due to weather.

*Staff age 17 and younger must provide Working Papers prior to the first day of work;
see your School Guidance Office to apply for working papers.*

LIFEGUARDS: Full-time, part-time and substitute positions.

Job Duties: Patron Safety, Patron Safety, Patron Safety!
Prevent accidents and injuries. Keep facility safe and clean. Reports to Pool Manager.

Season: Memorial Day Weekend through Labor Day Weekend.

Hours: Pools are open 7 days/week; shifts available during all hours of operation.

Pay Scale: \$8.30 - \$9.00/hr pending qualifications and experience.

Qualifications: Must possess current American Red Cross Lifeguard, CPR/AED for the Professional Rescuer, and First Aid certifications. Enclose photocopies of certifications with application. Minimum age: 15.

SWIM LESSON INSTRUCTORS: Up to 18 part-time positions

Job Duties: Instructing swimming lessons for children. Prepare weekly activity plans; work with other instructors and supervise instructor aids. Additional duties as assigned by the Pool Managers or Aquatics Supervisor.

Season: Early June - Early August. Indicate on application specific dates you can start and finish.

Hours: Monday - Friday, 10 AM - Noon and/or 5:30 PM - 8 PM.

Pay Scale: \$8.40 - \$9.00/hr pending qualifications or teaching experience.

Qualifications: American Red Cross Water Safety Instructor certificate preferred (enclose photocopies of certifications with application). Experience working with children and adults preferable. Must have a positive attitude toward helping patrons learn to swim or improve their swimming. Minimum age: 17.

SWIM LESSON AIDES: Up to 18 part-time positions

Job Duties: Assist with instructing swimming lessons for children. Additional duties as assigned by the Instructors, Pool Managers or Aquatics Supervisor.

Season: Early June - Early August. Indicate on application specific dates you can start and finish.

Hours: Monday - Friday, 10 AM - Noon and/or 5:30 PM - 8 PM.

Pay Scale: \$8.30 - \$9.00/hr pending qualifications or teaching experience. Minimum age: 14.

FRONT DESK ATTENDANT: Up to 18 part-time positions

Job Duties: Greeting and registration, balancing daily receipts, answering phone, cleaning office, and other duties assigned by the Aquatics Supervisor and Pool Managers.

Season: Memorial Day Weekend through Labor Day Weekend. Indicate on application the specific dates you can start and finish.

Hours: Pools are open 7 days/week; shifts available during all hours of operation.

Pay Scale: \$8.30 - \$9.00/hr pending qualifications and experience.

Qualifications: Customer Service Oriented, Computer Skills, working with payments & deposits; Experience working with children a plus. Minimum age: 16.

POOL MANAGERS: 2 positions for Managers, 4 positions for Assistant Pool Managers

Job Duties: Responsible for supervision of operations and activities at CRPR pool facilities, under the direction of the Aquatics Supervisor.

Season: Memorial Day Weekend through Labor Day Weekend

Hours: Pools are open seven days a week

Pay Scale: \$9.30 - \$9.80/hr. pending qualifications and experience.

Qualifications: Must possess current American Red Cross Lifeguard, CPR for the Professional Rescuer, and First Aid certificates. Enclose copies of certificates with application. Minimum age: 20.