

CENTRE REGION PARKS AND RECREATION AUTHORITY BOARD
APPROVED SPECIAL MEETING SUMMARY
October 2, 2015

I. CALL TO ORDER

Ms. Mascolo called the special meeting of the CRPR Authority Board to order at 12:15 PM at the Millbrook Marsh Spring Creek Educational Building, with the following individuals in attendance:

Board: (4 of 6) Sue Mascolo, Ferguson Twp.; Chris Hurley, Patton Twp.; Kathy Matason, College Twp.; Jim Dunn, State College Borough (Absent: Ms. Ishler & Ms. Messick)

Staff: Ronald Woodhead, Director; Jada Light, Office Manager; Melissa Freed, Acting Nature Center Supervisor

II. COMMENTS FROM THE PUBLIC- There was no comments from the public.

III. ACTION & DISCUSSION ITEMS

- A. Millbrook Marsh Nature Center Parking Area Project- This project is for the construction of an 84-space parking area at the Nature Center. The plan is to have the parking area in use this year with Spring landscaping installations. The bids for this project opened on Wed., Sept. 30 at 1 PM. There were two sealed e-bids. CRPR is fortunate that Landserv Inc. submitted a bid within the project budget. Mr. Woodhead and the consultants (Stahl Schaeffer Engineering) are recommending the Board award the bid to Landserv Inc.

1. <u>Landserv Inc., Boalsburg</u> - Base Bid: \$142, 500 Bid Alt. #1: 25,550= \$168,050 total
2. <u>Glenn O. Hawbaker Inc., State College</u> - Base Bid: \$366,963 Bid Alt. #1: No bid

Mr. Hurley made the following motion:

“That the Authority Board accept the bid from Landserv Inc. and authorize the execution of contract documents to include Bid Alternate #1 for a total amount not to exceed \$168,050, subject to the approval of the PA Dept. of Conservation & Natural Resources.”

Ms. Matason seconded the motion; it then passed unanimously.

- B. Linden Hall Road Curbing/Guiderail Project- Oak Hall Regional Park- This project is for the construction of curbing and guiderail along Linden Hall Road. An estimate of \$16,600 was prepared by the project engineer. The bids for this project also opened Wednesday, September 30 at 1 pm. There was one sealed bid which was over budget. Staff is asking the board to reject the bid and authorize it go out for rebid for spring 2016.

1. <u>Glenn O. Hawbaker, Inc., State College</u> - Base bid: \$69,279

Mr. Hurley made the following motion: *“That the Authority Board reject the bid for Linden Hall Road Curbing/Guiderail Project and rebid in spring 2016.”* Mr. Dunn seconded the motion; it then passed unanimously.

- C. Senior Center Relocation Updates- Mr. Woodhead presented a draft concept plan prepared by Mr. Popovich and asked for Board comments and suggestions, which were then relayed to Mr. Popovich. The purpose for the feasibility study is to keep a close watch on the budget, not to come up with a detailed construction plan. The new space will benefit everyone, since it’s much larger; other CRPR programs can be held there. It was asked that Mr. Popovich send the

plans electronically to the Board for additional review and comments. The Open House on Wednesday morning went well.

- D. The 2016 Budget Proposal – Full copies of the 2016 Detailed Budget were distributed (124 pges). The budget hearing for CRPR will be held Wed., Oct. 7 from noon to 1:15 PM in the COG Forum Room.

Mr. Woodhead has been discussing with Dr. Dunn the pros and cons of renewing the agriculture lease on the 75-acre parcel of the Whitehall Rd. Regional Park – given the priority to instead build the park in 2016. If we rent to Mr. Woskob for 2016, CRPR will earn \$3,900 for the ag rent. However, if we begin construction and must disturb the lands before harvest in mid-July, we must reimburse the farmer @ \$210 per acre. Mr. Woodhead feels very confident that the park project will move forward so the Board confirmed his recommendation to decline the ag lease renewal on the 75-acre parcel.

VIII. ADJOURNMENT

At 12:47 PM Mr. Hurley made a motion to adjourn the meeting; Ms. Matason seconded the motion. The motion then passed unanimously.

Respectfully Submitted,
Jada Light, Recording Secretary

The Board approved these minutes for distribution on 15 Oct 2015.