

CENTRE REGION PARKS AND RECREATION AUTHORITY BOARD
APPROVED REGULAR MEETING SUMMARY
August 20, 2015

I. CALL TO ORDER

Ms. Mascolo called the regular monthly meeting of the CRPR Authority Board to order at 12:15 PM at the Spring Creek Education Building with the following individuals in attendance:

Board: (4 of 6) Sue Mascolo, Ferguson Twp; Diane Ishler, Harris Twp.; Kathy Matason, College Twp.; Jim Dunn, State College Borough (Mr. Hurley & Ms. Messick were not able to attend due to work commitments.)

Staff: Ronald J. Woodhead, Director; Niki Tourscher, Program Manager; Jada Light, Office Manager; Melissa Freed, Acting Nature Center Supervisor; Jeff Hall, Sports Supervisor; Todd Roth, Aquatics Supervisor; Beth Lee, Rec. Supervisor; Jim Carpenter, Parks Manager; Joe Viglione, COG Finance Director

Others: Bill Keough, resident

II. COMMENTS FROM THE PUBLIC- There was no comments from the Public.

III. APPROVAL OF MEETING SUMMARY

- A. Mr. Dunn made a motion to approve the Meeting Summary for the July 18 meeting (Attachment 1A); Ms. Matason seconded the motion which then passed unanimously.
- B. After some minor corrections, Ms. Ishler made a motion to accept the Meeting Summary for the Special meeting held August 8 (attachment 1B); Ms. Matason seconded the motion which passed unanimously.

IV. VOUCHER REPORTS

Ms. Ishler made a motion to accept the July Voucher Reports c/o the CRPR Authority. Mr. Dunn seconded the motion; it then passed unanimously. The Board again requested the format change to only show Authority vouchers; Mr. Viglione reported that the request has been relayed several times to the software company and he will continue to remind them.

V. BOARD MEMBER ITEMS & UPDATES

Ferguson Twp. -No report

Harris Twp. - No report; their meeting was cancelled.

SCASD- No Report

College Twp. -No Report; meeting isn't until September.

State College Borough - No Report

Patton Twp. - Mr. Woodhead reported for Mr. Hurley about the Recreation Advisory Committee meeting held on Tuesday. The Township provided CRPR comments from Mr. Anderson, who attended the July meeting about mowing wider fairways for Circleville & Bernel Park for the disc golf. The Circleville bike path is on hold while a contractor is reviewing additional work that is needed to stabilize the path. There will be a park tour in September but exact date is yet to be determined. The parks that will be visited are Green Hollow, Circleville & Bernel Road Park.

VI. STAFF REPORTS

A. Director's Report- Mr. Woodhead-

- Staff Activity Report for July (Attachment #3): Year to Date 2015 agency revenue has finally exceeded the 2014 numbers, and pool visits are up from 2014. The Fall Active Guide came out August 9 but publicity will increase for the start of the school year.
- Project Updates-

1. Tennis/Pickleball Re-lining- Mr. Carpenter is getting quotes from companies to reline 10 tennis courts for dual use this fall.
 2. Linden Hall Road Curbing & Guiderail- PennDOT approved the initial plan but Centre Co. Conservation District recommended plan revision which will then requires a resubmittal to PennDOT. (The revised plan was advanced to the bidding stage in Sept.)
 3. Nature Center Parking Area Project- No updates; the plans remain under review by PA DCNR. (In Sept. they approved the plans and the project advanced to the bidding stage.)
 4. Agency Fundraising Feasibility Study- Developing the Fundraising Study RFP is now on the top of the work list. It is planned within the next 60 days.
- State College Borough Council discussed a re-examination of their current ordinance which allows firearms in the parks.
 - Staff received an email from the Visitor's Bureau regarding their plans to have a meeting of Sport Group Leaders to help update their 2006 Study about the need for indoor sport venues. The Director has expressed to the Bureau our disappointment that the initiative appears to again overlook the impact of the COG Regional Parks Initiative and how no lodging assistance is provided to softball tournament organizers. CRPR staff will be represented at the Group Sport Leader meeting to provide an update on the regional parks directly to the group. Mr. Keough commented about the visitor's Bureau - that either they need to improve their services to visiting sport groups or we need to contact hotels ourselves.
 - The draw-down window for the Regional Parks Loan is on 1 Dec 2015, and the loan terms will have to be extended as a result of the continued delays by Toll Bros. relating to the construction of Whitehall Road Reg. Park. Mr. Woodhead and Mr. Viglione will obtain the details for Board and municipal consideration.

B. Staff Highlights

- Ms. Niki Tourscher reporting for Cindy Stahlman, Senior Center Supervisor - Niki reported they have packed over 100 boxes and are able to store them in a vacant adjacent store at the Mall. They are moving boxes daily. The yard sale was a great success and was able to sell many items not needed at the new location. Anything left over from the yard sale will be going to Goodwill. Ms. Stahlman and Ms. Hacker have done so much work to help this move go smoothly. The senior held a good-bye luncheon at Fraser Plaza yesterday Ms. Mascolo stated that we are very fortunate to have 2 good staff members in place..
- Ms. Niki Tourscher, Program Manager- She is currently preparing the draft budgets for the Director's review. There are going to be more revisions to the CRPR Child Safety Policy to be presented at the Sept. meeting as a result of state law revisions this summer.
- Mr. James Carpenter, Parks Manager- Mr. Carpenter stated they are beginning to lose seasonal staff as some return to college. However, nothing is slowing down so everyone is very busy! We will be hiring a few seasonal employees for the fall season, to replace those departing.
- Mr. Jeff Hall, Sports Supervisor- The softball leagues are wrapping up and he is moving to organize the fall football leagues - currently with 16 adult teams. The fall Bocce League will also be starting. There are 2 or 3 more softball tournaments to host this year - but none on PSU home game weekends due to the lack of hotel rooms.
- Ms. Beth Lee, Recreation Supervisor- The summer camps are officially over. The staff this year was great but the numbers were a little down this year. The new school site worked out well. The musical camps were extremely popular this year. The fall programs will soon be starting. The CRPR Touch-a-Truck Expo was rescheduled for Sept. 5 at Mount Nittany Middle School. We are hoping this location works out. The movie "The Goonies" will be screened outdoors at Tudek Park on Sept. 18.

- Ms. Melissa Freed, Acting Nature Center Supervisor- Ms. Freed reported that they had a great summer at the Nature Center. There were 12 summer camps held there and most of those were full. They are really looking forward to the fall season. The afterschool program is expanding to 6 schools rather than 3 schools as in prior years. This is great news because this is positive revenue for the nature center. There are some new family programs for fall. We are also starting to schedule fall field trips.
- Mr. Todd Roth, Aquatics Supervisor- There are 18 days until the pools close on Labor Day. The Dive-In Movie was last night at Park Forest. The movie “The Sandlot” was offered as a free event since the pool was down for the 13-days due to mechanical issues with the main pool filter pump. “Order Up” sponsored the event and paid for the movie license. They set up a table at the pool during the event and gave out some treats. Order Up may also sponsor the Aqua Dog Day that is coming up Sept. 13. The School District has installed the flashing pedestrian crossing lights on the Parkway. Due to an end-of-summer lifeguard shortage, The Board approved Welch Pool closing at 5 PM on 4 days as requested by staff.

Mr. Dunn mentioned that he really enjoyed meeting with the Central PA Observers during the Star Watch at Bernel Road Park. There was about 20-25 people that participated and it was a lot of fun.

VII. ACTION & DISCUSSION ITEMS

A. 2014 Audit Report- (Attachment #4)

- The 2014 Audit Report has been presented by the CPA firm of Maher Duessel. There were no significant difficulties and the auditors had no questions. We did not receive any Management Comments. The report was a clean audit, which is what we are looking for. There is a new section this year called Management Discussion Analysis. The Authority holds \$2 million currently from the past amendment to the loan at Fulton Bank. Municipal contributions brought in \$1.1 million this year. Ms. Ishler made a motion to accept the 2014 Audit Report as presented by Maher Duessel, Certified Public Accountants. Mr. Dunn seconded the motion; it then passed unanimously.

B. Park-Naming Contest Recommendation

- Ferguson Township asked that the Board recommend a name for the new park under construction near Pine Grove Mills. While a list of candidate park names was provided by the Township, Ms. Mascolo instead suggested that the park be named in honor of Cecil Irvin, who served for many years as a Ferguson Twp. Supervisor and who lives near the new park. Mr. Dunn said that he personally knows Cecil Irvin and he is a longtime resident of the community; it would be fitting for the park to be named after him. Mr. Dunn moved to recommend the name of Cecil Irvin Park. Ms. Ishler seconded the motion; it then passed unanimously.

1. Senior Center Relocation Updates

- Lease: Renovations will be finished on Aug. 21 and moving begins on Aug. 24 – following the Code Inspection that day. The interim location will open the doors on Sept. 1 at 8:30 AM. Following the conditional approval of the lease by the Board in July, all the lease provisions were accepted by the Mall and reviewed by the Solicitor. As a result, the 10-year lease has been signed by both parties.
Architectural Services: Architectural services in regard to the renovations for the interim space were \$7,495. Staff asked for approval of this amount to move forward with the renovations. Included in the lease, the mall will reimburse the Authority for 50% of the “construction inspection services” by the architect, up to a total of \$2,500 reimbursement for both renovations (for both the interim and permanent sites). Ms. Ishler moved to approved the proposal from APArchitects for professional services related to the

renovations to the interim senior center, Mr. Dunn seconded the motion; it then passed unanimously.

- With respect to the required construction work, 3 written quotes were obtained by the Mall. The project continued with the lowest bidder from McCoy Bros., as shown below.

3 Construction Quotes:	McCoy Brothers Inc.	\$25,986
	Veronesi Building & Remodeling Inc.	\$27,300
	J&M Construction Specialty Inc.	\$28,750

C. The 2016 Budget Proposals

- Program Plan- The COG 2016 Program Plan has been distributed to the Board and the COG Finance Committee. Some of the municipal comments have been returned including concerns about the proposed climbing wall at Welch Pool. There is also concern with ongoing delays for Whitehall Road Regional Park construction and the Centralized Parks Maintenance Facility. Other than these concerns, the various proposals are generally supportive.
- Detailed Budget- The copies of the detailed budget will be available in September. Ms. Ishler questioned if we are compliant with engaging contracted staff. She noticed there are a few instructors for multiple weeks getting paid as contract employees. Mr. Woodhead said there are a few different rules that define contracted staff employer and that we are following all the laws.

VIII. ADJOURNMENT

At 1:27 PM, Mr. Dunn made a motion to adjourn; Ms. Ishler seconded the motion; it then passed unanimously. The meeting was adjourned.

Respectfully Submitted,
Jada Light, Recording Secretary

This summary was approved for distribution by Board action on 17 Sept 2015