

CENTRE REGION PARKS AND RECREATION AUTHORITY BOARD
SPECIAL MEETING SUMMARY

#01B

August 6, 2015

Approved by Board action on 20 Aug 2015

I. CALL TO ORDER

Ms. Mascolo called the special meeting of the CRPR Authority Board to order at 12:15 PM in the Forum room at the COG Building with the following individuals in attendance:

Board: (4 of 6) Sue Mascolo, Ferguson Twp.; Chris Hurley, Patton Twp.; Diane Ishler, Harris Twp.; Kathy Matason, College Twp.

(Mr. Dunn and Ms. Messick was not able to attend due to work obligations.)

Staff: Ronald J. Woodhead, Director; Niki Tourscher, Program Manager; Jada Light, Office Manager; Todd Roth, Aquatics Supervisor

Others: None

II. COMMENTS FROM THE PUBLIC

There were no comments from the public.

III. ACTION & DISCUSSION ITEMS

- A. Senior Center Relocation to the Nittany Mall (Attachment #1)- The agency is asking official action on the proposed lease for the Senior Center in the Nittany Mall with the assurance that it won't be signed until the lease is reviewed by the Solicitor. The highlighted text in the draft copies distributed to the Board shows staff revisions that had already been accepted by the mall. A Certificate of Insurance has been provided to the mall. This coverage is similar to that provided to the current landlord. Mr. Hurley made the following motion:

"That the Authority Board approve the proposed Lease Agreement with Nittany Centre Realty LLC, subject to the review and approval of the Authority Solicitor."

Ms. Matason seconded the motion and it passed unanimously.

- B. Review the Proposed Renovation Plan (Interim Space)- Mr. Woodhead showed the board the plans Mr. Popovich prepared for the interim Senior Center facility at the mall. It is very close to the same size as our current Center. The plan was approved by the Centre Region Code Agency. Mr. Popovich made the plans that would best utilize the space with minimal construction. The storage area and weight lifting class will be set up in the back where the changing rooms are now, some of the room panels there will be removed. The counter that held the registers will be moved up front by the entrance and be used as the reception area as Ms. Hacker's work station. It will be where the Co-Pilot computer will be set up. We have all the tables and chairs. The food serving area will be in the back as well. The only change that needed to be done for the restrooms was to add additional handrails. JC Penney donated a few mirrors to brighten up the area. Ms. Stahlman's office will be in the back which gives her some privacy when she needs to get things done.

The mall manager has a few contractors interested in quoting once the mall has a signed lease.

The mall also agreed to let the Senior Center use the community room free of charge for exercise classes and a few other events.

There are no plans for the permanent space yet since the main focus is on the upcoming move before the Sept. 1 deadline. The Center will be closed the last week of August for the move. Mr. Hurley made the comment that if he was a merchant in the mall he would be really excited about the seniors moving into the mall.

Our current fees with Mr. Popovich are approximately \$4,000 for his firm to get us this far.

Once construction starts and he stops in to monitor the work, the fees will be split 50/50 with the mall since the mall will engage the contractors. Ms. Stahlman called the County to find out what would be the best solution with serving food since we don't have an oven. Since it is such a short period of time the portable heater/cooler food units will suffice. Ms. Mascolo recommended that once we are settled in our permanent location we should contact Mr.

Kassab with the Health Department to assure compliance with all health and safety policies. Two weeks ago all the details were presented to the County Administrator to either increase the percentage of operating assistance and/or assist with the estimated \$40,000 cost to renovate the areas. The only response that we have received is that they haven't decided yet. They need the input from the Board of County Commissioners. Ms. Matason said there has been some concern with seniors coming from out of the Centre Region. How will it be handled? Mr. Woodhead answered that we will continue to track senior residency by using the Co-Pilot software. Those numbers will get factored in moving forward. We are charged for meals but can only ask the seniors for a donation, which is split with the County. We only order the number of meals that are requested by patrons in advance. Typically there are no extra meals unless someone doesn't show up. Transportation costs are all c/o the County.

- C. Tennis/Pickleball Relining- Patton Twp. gave the stipulation that if we would like to use the two Green Hollow Park tennis courts as proposed, that CRPR would have to agree to scrub the courts every month. Mr. Woodhead responded that the agency is not able to provide that service, so the 4 courts at Bernel Road Parks were requested instead. Mr. Hurley reported that there is a mold issue at Green Hollow Park and for safety reasons would like to make sure someone doesn't slip and fall. With the Bernel Road Park tennis courts (instead of using Green Hollow Park courts), 10 out of 20 tennis courts in the Centre Region will be dual-lined for tennis and pickleball. CRPR will obtain quotes from contractors, but everyone is excited about the dual-lining project.
- D. Mid-2015 Budget Report (Attachment #2)-This is the mid-year Revenue and Expenditure Report that was requested by the Board at the July 16 meeting. It is strictly sum totals listing revenue & expenses and does not address cash flow. Staff continues to watch numbers closely.
- E. Update on Park Forest Pool Operations- Mr. Roth informed the Board that early Friday, July 24 the main pool at Park Forest had to be closed due to a broken pump impeller. The Pool Manager noticed a loud clanging noise and knew something was not right. Mr. Roth spent most of Friday looking for a new or used Impeller. The part was ordered early Monday morning. It is a special part so it takes 3 days to manufacture then time to ship. On the following Monday the part was shipped to an incorrect zip-code. The part finally reached State College about noon on Wednesday and reassembled in right away. The pool needed to run and filter a couple hours and was open by 5 PM on Wed., Aug. 5. Mr. Roth is waiting to see the final price of the part and then is going to order one for back up so this won't happen again. The 7 year old impeller had a one year warranty.

Upon completion of the meeting, Mr. Woodhead distributed advance copies of the 2015 Fall Active Guide.

IV. **ADJOURNMENT**

At 1:01 PM, the meeting was adjourned. Mr. Hurley made a motion to adjourn; Ms. Matason seconded the motion; it then passed unanimously.

Respectfully Submitted,
Jada Light, Recording Secretary