

CENTRE REGION PARKS & RECREATION AUTHORITY
APPROVED
BOARD MEETING MINUTES
Thursday, 17 July 2014

I. CALL TO ORDER

Chair Mascolo called the meeting of the CRPR Authority Board to order at 12:15 PM at the Centre Region Senior Center with the following individuals in attendance:

Board (6 of 6): Mses. Mascolo, Matason, Ishler, Messick; Mr. Hurley, Dunn

Ms. Ishler was welcomed as the Harris Twp. appointee to fill the unexpired term of Mr. Harpster through 31 Dec 2015.

Ms. Messick was welcomed as the SCASD representative to fill the unexpired term of Dr. Ricketts through 31 Dec 2016.

Others: Messrs. Carpenter, Parks Manager; Roth, Aquatics Supervisor; Woods, CRPR Construction Manager; R. Mascolo, Ferguson Township Supervisor; Mses. Tourscher, Program Manager; Hetrick, Nature Center Supervisor; Stahlman, Senior Center Supervisor.

ELECTION OF AUTHORITY BOARD OFFICERS: To fill the Vice-Chair position formerly held by Mr. Harpster, a motion was made by Mrs. Matason to nominate Chris Hurley as the Vice-Chair and seconded by Dr. Dunn. The vote in favor of the motion was unanimous. Since Mr. Hurley was serving as Board Treasurer, a motion was then made by Mrs. Matason to nominate Ms. Ishler for the Treasurer position and was seconded by Mr. Hurley. The vote in favor of the motion was unanimous.

HESS FIELD COMPLEX - FLAGPOLE MEMORIAL: A proposal was presented by Mr. Woodhead to purchase a 25' aluminum flagpole and a cast bronze plaque for the John Hess Softball Complex in memory of the 13-year of volunteer, municipal service by Mr. Roy F. Harpster. The Harris Twp. Board of Supervisors previously offered to share the cost of this proposal. Therefore, the CRPR Authority share (up to \$750) would be paid from the proceeds of the Discounted Amusement Park Tickets program. Mr. Woodhead then displayed the proposed wording for the cast bronze plaque, which was subsequently approved by both Mrs. Harpster and by Harris Township. A motion was made by Mr. Hurley and seconded by Mrs. Matason. The vote in favor of the motion was unanimous.

II. COMMENTS FROM THE PUBLIC

There were no comments from the public.

III. APPROVAL OF MINUTES

A motion was made by Mrs. Matason and seconded by Mr. Hurley to accept the minutes of the May CRPRA Board meeting (the June meeting was cancelled). The vote in favor of the motion was unanimous.

IV. VOUCHER REPORTS (for May and June)

Mr. Hurley asked the following questions:

- Is the COG & CRPR are still using the State College Borough for financial services? Mr. Woodhead replied that while the COG continues to purchase those services from the Borough, but that the COG municipalities had approved implementing an expanded COG Finance Office that would handle these functions in 2015.
- What are the charges for the vendor, "Appliances By Doc Inc." on page 5 of the May vouchers? Mr. Woodhead advised that he would investigate and report back.
(UPDATE: The vendor provided the lowest quote for a "Variable Frequency Pump Control Unit" for one of the pool filter pumps at Park Forest Pool.) These units help maintain the energy-efficiency of each pump motor. The price of \$3,090 also included certified installation of the unit - and time was of the essence.
- What is the charge from "Hepco?" Mr. Woodhead replied that is the building contractor for the Oak Hall Regional Park project.

A motion was then made by Mr. Hurley and seconded by Mrs. Ishler that the May and June 2014 voucher reports be approved. The motion was unanimously approved.

V. BOARD ITEMS AND REPORTS

Updating the Authority Board Bylaws - Following development by the Board Bylaws Committee (and as reviewed at prior meetings), the final draft was presented for Board action. Ms. Mascolo asked Mr. Woodhead to summarize the proposed changes. Mr. Woodhead responded there are now more details about these aspects:

- the responsibilities of the Board (and the Parks Capital Committee),
- handling unexpired terms,
- voting by substitute or interim delegates is prohibited,
- Board member attendance requirements, and
- handling remote participation at Board meetings (remote members may not vote).

Mrs. Mascolo acknowledged that it is a lot of work to connect a Board member remotely, and that Board voting could be unnecessarily delayed in that case. Mr. Hurley asked what the standards were for remote-attendance by a member? The standard is that the remote member must be heard by those in the meeting room, and that the remote members must be able to hear those in the meeting room. Mr. Woodhead advised that if ever there was an issue, the board can amend the bylaws immediately by a majority vote. A motion was made to approve the Bylaws by Mr. Hurley and seconded by Mrs. Matason. The vote in favor of the motion was unanimous.

Board Member Updates:

Patton Township -At their meeting of July 14th the Patton Township Supervisors approved the Master Plan for the new Grays Woods Park. The next steps would be to seek funding to construct the first phase of this project. At that meeting they also discussed that the fall newsletter will soon go out to residents. There was also a discussion about Bernel Road Park and the interest of expanding the 9-hole disc golf into an 18-hole disc golf (for tournaments). Two different groups submitted possible layouts. No decisions have been made at this time.

Harris Township – Ms. Ishler reported that their committee met on July 15th and talked about their various park updates and what they would like to see in their parks.

VII. STAFF REPORTS

An updated Board Roster was distributed with contacts. Mr. Woodhead will be out for two weeks vacation and has distributed a phone roster to handle any emergencies while he is away. Ms. Ishler asked if CRPR has seen an increase in pavilion revenue since we implements the fee changes the other year? Mr. Woodhead confirmed the revenue is higher but the number of permits are consistent to past years (about 900 permits per year across 29 pavilions). Mr. Woodhead announced the new office manager Ginny Altenderfer will be starting Monday August 4th.

Mr. Carpenter noted that the new full-time Parks Caretaker (Tyler Parsons) started on July 14th to fill a vacancy due to a resignation. This summer, mowing remains non-stop and the crew is doing a great job.

Ms. Hetrick informed the board that the nature center offered 15 camps in 8 weeks - and the Marsh has been very busy. She is very pleased with the 3 summer interns. The kids at Mural Camp are doing a great job with painting the garage wall; it is a great visitor attraction. Ms. Hetrick is preparing to focus on the 2015 budget. Year-to-date numbers look positive. Mr. Hurley asked the status of operational fundraising? \$36,000 has been donated to date, with a goal of \$41,000. Mr. Hurley also asked what the contributors to the Friends Group get. Ms. Hetrick replied that they get a coupon for either a T-shirt or a water bottle, plus a slight reduction on program fees.

Mr. Roth noted that both pools are now using the UV treatment (to supplement the chlorine and the other filters). Mr. Hurley wanted to know exactly what the process was. Mr. Roth informed the Board that using the UV treatment kills more bacteria then just using chlorine and it also kills viruses, which chlorine may not kill. No protocols have changed and the pools are compliant with industry standards. Mr. Roth also noted that the cool, damp summer weather has reduced the numbers this summer. But while daily numbers are down, season pool revenue still did well. Both pools are now registered “Safe Places” with the Youth Service Bureau. Mr. Hurley asked if there were any bad incidents this season. Mr. Roth stated there were a few assists but nothing major. There were a few domestic (family) issues at each pool, but nothing to do with aquatics.

Ms. Tourscher reported that Millbrook Marsh total revenue increased due to a rise in facility rentals. Summer Camps are going well, the numbers are up. There are 6 more tournaments for the year at Hess. The food vendor is working out well with more revenue than last year. The Touch-A-Truck Expo and the Bike-In Movies are coming up within the week. The summer staff roster was distributed with a full staff of 192.

Ms. Stahlman relayed that Senior Games went well in June. There were 167 participants. With sponsors and donations, the games made \$2,600. June numbers for attendees are lower due to everyone being off-site for Senior Games. The Bowl-ligan fundraiser will be held August 19th at Bellefonte Lanes. Sales of senior crafts during Arts Fest brought in \$300. They will also conduct a Porch/Yard sale to sell used goods to students coming back to town.

VIII. DISCUSSION & ACTION ITEMS

Oak Hall Regional Park - It was noted that no changes have been made to the supplemental measures approved by PA DEP and Centre County Conservation District. Installing those measures remains underway. No additional damage took place from any of the recent rainstorms. Everything is still within State regulations with no citations or violations issued by the state or county.

A Construction Change Directive was issued, meaning that the specified work needs to get done right away then the costs (using established unit prices) are resolved after. It is known that there will be additional costs as a result of these conditions. For example, the Smith's filed an insurance claim as a result of the flooding from the June 25th storm.

Whitehall Road Regional Park - The plans for Whitehall Road Regional Park remain on hold until the Toll Brothers submit their revised plan.

IX. ADJOURNMENT

There being no further business, the July meeting of the CRPR Authority Board was adjourned. The Board will meet next on Thursday, 21 Aug at Millbrook Marsh Nature Center.

Respectfully submitted,
Jada L. Light, Recording Secretary

These minutes were approved for distribution by the Board on 21 Aug 2014.