

CENTRE REGIONAL RECREATION AUTHORITY
***APPROVED* BOARD MEETING MINUTES**
January 17, 2013

I. CALL TO ORDER

Chairperson Mascolo called the January 17, 2013 meeting of the CRRA Board to order at 12:15 PM in the COG forum room with the following individuals in attendance:

Board (5 of 6): Mses. Mascolo, Matason, Ricketts; Messrs. Harpster, Hurley

Others: Steff, COG Executive Director; Woodhead, CRPR Director; Carpenter, Parks Supervisor; Roth, Aquatics Supervisor; Hall, Recreation Supervisor; Baker, College Township Engineer; Williams, COG Solicitor; Tourscher, Program Manager; Hetrick, Nature Center Supervisor; Lee, Recreation & Special Events Supervisor; Clitherow, Acting Senior Center Supervisor; Kisslak, Office Manager; Light, CRPR Staff Assistant; Spilka, Senior Center Intern; Warner, Harris Township Supervisor; Keough, Ferguson Township Supervisor.

II. REORGANIZATION FOR 2013

The 2013 Board members were confirmed as follows:

Mrs. Mascolo, Chair (Ferguson Township)	Mr. Harpster, Vice Chair (Harris Township)
Mrs. Conway, Treasurer (SC Borough)	Mrs. Matason, Secretary (College Township)
Mr. Hurley (Patton Township)*	Dr. Ricketts - SCASD

*Mr. Hurley's re-appointment to the Board was confirmed by the Patton Township Board of Supervisors through 28 Jan 2018.

With Mr. Woodhead acting as Temporary Chair, elections of the board commenced as follows:

Motion was made by Mr. Hurley and seconded by Dr. Ricketts to maintain the 2012 officers for the Authority in 2013:

Chairperson: Sue Mascolo	Vice-Chairperson: Roy Harpster
Treasurer: Donna Conway	Secretary: Kathy Matason

Vote in favor of the motion was unanimous.

A motion was made by Mr. Harpster and seconded by Mr. Hurley to accept the 2013 meeting schedule as proposed. Regular meetings of the Authority will be held on the 3rd Thursday of each month at the locations listed on the agenda. Joint meetings of the Authority and the Parks Capital Committee will held, as needed, on the 2nd Thursday of each month at 12:15pm at the COG Forum Room. Vote in favor of the motion was unanimous.

III. COMMENTS FROM THE PUBLIC

No public comments were offered.

IV. APPROVAL OF MINUTES

Motion was made by Mr. Hurley and seconded by Ms. Matason to accept the minutes of the December 20, 2012, CRRA Board meeting as presented. Vote in favor of the motion was unanimous.

V. VOUCHER REPORT

Motion was made by Mr. Harpster and seconded by Dr. Ricketts to accept the December 2012 vouchers as presented. Vote in favor of the motion was unanimous.

VI. CORRESPONDENCE

No correspondence received.

VII. COMMITTEE REPORTS & MEMBER UPDATES

Dr. Ricketts (SCASD) encouraged participation in the community forums with regard to the high school building project. Mr. Hurley was elected Chairperson for the Patton Township Recreation Committee for 2013 and Judy Minor was elected Vice Chair. In late January, the Patton Township Committee will be making a recommendation to the Board of Supervisors that Mr. Hurley continue to serve on the CRRA board in 2013. Grays Woods Park design services is out for RFP with a January 31 deadline. February 19 will be set aside to interview potential design firms for this project. The cross country skiing pilot project at Circleville Park is going along fine. The group has received donations from local businesses to acquire the equipment needed to groom the ski path. The DCNR grant workshop is coming up and Patton Township is not anticipating participating in this program in 2013. Mr. Woodhead added that in February, it is expected that the Board will be presented a list of the municipal park grant applications that will be submitted for DCNR consideration. It is expected that Letters of Support will be requested by the respective municipalities.

VIII. STAFF REPORTS

Ms. Tourscher outlined the Fall 2012 Program Reports and 2012 Annual Program Plan. The plan for 2013 is to provide existing programs with a fresh, new look and also survey participants to see what they would like to see offered in the future. Staff would also like to market to a more-active senior demographic in 2013.

The recruitment and selection process to hire a Senior Center Supervisor is underway. Applications are due by February 15 and the agency hopes to hire a Supervisor in early March. Carol Clitherow, Staff Assistant, has been Acting Supervisor and doing a great job. Mr. Steff suggested that the PSU Gerontology Center might have some potential candidates for this open position.

On behalf of Parks and Recreation, Ms. Tourscher will be sitting in on the community forum meetings with regard to the new High School project.

Staff outlined highlights as presented in the monthly activity report for December 2012. In addition a summary of Hess Field Tournaments requested for 2013 was reviewed.

IX. PLANNING 2013 TASKS & PROJECTS

A motion was made by Mr. Harpster and seconded by Dr. Ricketts to accept the 2013 Goals and Work Plan as presented. Vote in favor of the motion was unanimous. Mr. Hurley added that a park VIP (Volunteers In Parks) or "Friends of the Parks" type program might benefit the agency and reduce expenses.

X. ACTION ITEMS

Regional Parks Loan Modification Process - A motion was made by Mr. Hurley and seconded by Ms. Matason to approve Resolution #01-2013 (version 3) which authorized the Centre Regional Recreational Authority to sign the loan refinancing documents to modify the loan with Fulton Bank for the Regional Parks Project. By doing so the authority accepts:

- (A) a reduced initial fixed interest rate on the loan from 3.15% to 2.9% for a period of 10 years ending on December 1, 2022.
- (B) a reduced maximum, annual floating interest rate from 6% to 5.35%.
- (C) a reduced minimum, annual floating interest rate from 2.36% to 0%.
- (D) a reduced maximum loan amount from \$7,001,869 to \$6,611,300.
- (E) Commence scheduled bond principal payments on March 1, 2014 instead of 2013.
- (F) Increase the Phase 1 budget for Oak Hall Regional Park by approximately \$125,000.

Oak Hall Regional Park Resolution to Award Phase 1 Construction Rebids - A motion was made by Mr. Harpster and seconded by Ms. Matason to approve a revised Resolution #02-2013 awarding Building General, Electrical and Plumbing/Mechanical but not yet awarding the Site General Contract. The Authority will wait until the details of the College Township Water Authority water wells are finalized before awarding the site work.

XI. ADJOURNMENT

There being no further business, the January 17, 2013 meeting of the CRRA Board was adjourned.

Respectfully submitted,
Christeen J. Kisslak, Recording Secretary