



An agency of the Centre Region Council of Governments  
Serving the Borough of State College and the Townships of College, Ferguson, Harris and Patton

**Meeting Agenda**  
for Thursday, 16 June 2016, 12:15 PM  
at Centre Region COG Building – Forum Room

Sue Mascolo, Chair, Township of Ferguson Chris M. Hurley, Vice-Chair, Township of Patton Kathy D. Matason, Secretary, Township of College	Diane J. Ishler, Treasurer, Township of Harris Jim W. Dunn, Ph.D., Borough of State College* Shannon E. Messick, SCASD
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*Mr. Hurley is unable to attend this meeting. Ms. Messick must leave the meeting at 12:30 PM.*

- I. CALL TO ORDER
- II. COMMENTS FROM THE PUBLIC for any item not on the agenda (up to 3 min./person)
- III. APPROVAL OF MEETING SUMMARY (Attachment #1) (ACTION)  
The draft meeting summary from the Regular Meeting on Thursday, 19 May 2016 is attached for consideration / action.
- IV. VOUCHER REPORTS from May 2016 (Attachment #2 A-B)  
Attachment #2A: The May 2016 Voucher Report is attached for review and approval. (ACTION)  
Attachment #2B: The 30 May 2016 Budget Report (for information only)
- V. BOARD MEMBER ITEMS & UPDATES
 

Ferguson Twp.	Harris Twp.	College Twp.
Patton Twp.	State College Borough	State College Area School District
- VI. STAFF REPORTS
  - A. Director’s Report
    - 1. Staff Activity Report for May (Attachment #3)
    - 2. Summer 2016 Staff Roster (Attachment #4)
    - 3. Introduction of the summer interns at the Nature Center: Supervisor Melissa Freed
    - 4. Millbrook Marsh Nature Center – Parking Area Update
    - 5. Oak Hall Reg. Park - Driveway Project Update
    - 6. Action / Skate / Bike Park Proposal Update
  - B. Program Manager’s Updates
    - 1. Winter/Spring 2016 Program Report (Attachment #5)
    - 2. Food Concession Services - Updates
    - 3. PA Dept. of Aging Grant Application - Update

C. Staff Highlights

Mr. Jim Carpenter, Parks Mgr. Mr. Jeff Hall, Sports Sup. Ms. Beth Lee, Rec. Sup.	Ms. Cindy Stahlman, Sr. Center Sup. Ms. Melissa Freed, Nature Center Sup. Mr. Todd Roth, Aquatics Sup.
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VII. DISCUSSION AND ACTION ITEMS

A. **CONSIDER REVISING THE JULY AND AUGUST MEETING LOCATIONS:** (Action)

Since the renovations by the mall for the Active Adult Center are expected to be complete in August, it is requested that the Board swap the scheduled meeting locations for July and August:

- **21 Jul 2016 Meeting:** Move from the Nittany Mall to Millbrook Marsh Nature Center.

*(The Director will be away for this meeting; Ms. Tourscher will serve as Acting Director.)*

- **18 Aug 2016 Meeting:** Move from Millbrook Marsh Nature Center to the Nittany Mall.

If so authorized by the Board, a public notice will be published.

B. **ACTIVE ADULT CENTER RENOVATIONS**

Based upon the Board's approval on 19 May 2016, Nittany Centre Realty LLC (the mall owner) countersigned the lease amendment. The mall is now proceeding to contract for the renovation work to enable a Grand Opening in August. To assure that the approved renovations are constructed in accordance with the plans, the lease specifies that the Architect's fees for the Construction Phase be equally shared by the Mall Owner and the Authority (the mall will reimburse / credit the Authority for 50% of those fees). Based upon the Board's December approval of architectural services for this renovation, Architect Alan Popovich has been invited to discuss with the Board the process to move forward.

C. **FUNDRAISING STUDY / PROJECT UPDATE**

As authorized by the Board in April, Affinity Connection Inc. has started work on Part 1 of the project: preparing the marketing analysis and promotional materials for the fundraising campaign for the Active Adult Center. Funds raised will be applied to additional improvements not included in the initial renovations funded as part of the lease payments.

Part 2 of the project, also getting underway, is to proceed with the Nature Center "Phase 2" Capital Campaign. Affinity Connection staff, along with Architect Alan Popovich, will be meeting with the Nature Center Advisory Committee on Wed., 15 June 2016 (4 PM at the Nature Center). Members of the Board are encouraged to attend this discussion.

Part 3 of the project will address the regional parks. Since Whitehall Road Regional Park is the third and final component of the Regional Parks Program, Mr. Woodhead will update the Board on the timetable to prepare the fundraising campaign for the three Regional Parks.

D. **THE 2017 CRPR PROGRAM PLANS** (Draft #1) (Attachment #6)

For Board information, drafts of the eight 2017 Program Plans for the CRPR Agency are provided (as submitted on June 6 to the COG Office of Administration). The Program Plan is intended to provide the basis to develop the 2017 Detailed Budgets. The documents remain subject to revisions before they are distributed to the Board and the COG Finance Committee on June 27. Suggestions from Board members are welcomed through June 23. No Board action is required at this time.

**E. AGENCY DIRECTOR TRANSITION**

In view of the scheduled retirement of the current Director on 31 Aug 2016, Mr. Steff has asked that this topic continue on each Board agenda so that updates can be provided.

**VIII. ADJOURNMENT**

**(ACTION)**

<b>ATTACHMENTS</b>	<b>FUTURE MEETINGS</b>
<ul style="list-style-type: none"><li>1 May 19 Meeting Summary</li><li>2A-B May Finance Reports</li><li>3 Staff Activity Report – May 2016</li><li>4 Summer Staff Roster</li><li>5 Winter/Spring Program Report</li><li>6 Draft 2017 Program Plans</li></ul>	<ul style="list-style-type: none"><li>• Joint Meeting - the COG Parks Capital Comm. &amp; CRPR Auth. Board: Thur., 14 July 2016, 12:15 PM at the COG Bldg.</li> <li>• Regular Meeting of the CRPR Authority Board: Thur., 21 July 2016, 12:15 PM at <b>Millbrook Marsh Nature Center</b> <i>(this revised meeting location is pending Board action on the request).</i></li></ul>