



An agency of the Centre Region Council of Governments
Serving the Borough of State College and the Townships of College, Ferguson, Harris and Patton

Meeting Agenda
for Thursday, 20 Aug 2015, 12:15 PM
at Millbrook Marsh Nature Center
(Please note the location)

Sue Mascolo, Chair, Township of Ferguson Chris M. Hurley, Vice-Chair, Township of Patton Kathy D. Matason, Secretary, Township of College	Diane J. Ishler, Treasurer, Township of Harris Jim W. Dunn, Ph.D., Borough of State College Shannon E. Messick, SCASD
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* Mr. Hurley will be out of town for this meeting.

- I. CALL TO ORDER
- II. COMMENTS FROM THE PUBLIC for any item not on the agenda (up to 3 min./person)
- III. APPROVAL OF MEETING SUMMARIES (Attachment #1A/B) (Actions)
Two draft meeting summaries are attached for consideration (16 July and 06 Aug 2015).
- IV. VOUCHER REPORTS from July 2015 (Attachment #2) (Action)
The COG Finance Officer continues to work on obtaining a report with an easier-to-review format.
- V. BOARD MEMBER ITEMS & UPDATES

Ferguson Twp.	Harris Twp.	College Twp.
Patton Twp.	State College Borough	State College Area School District
- VI. STAFF REPORTS
 - A. Director's Report – Mr. Woodhead
 - Staff Activity Report for July (Attachment #3)
 - CRPR *Fall 2015 Active Guide* published on Sun, 9 Aug 2015.
 - Project Updates:
 1. Tennis/Pickleball Re-lining – The Parks Manager is seeking quotations to reline the 10 tennis courts for dual uses this fall.
 2. Linden Hall Road Curbing / Guiderail Project – PennDOT approved the initial plan, however the Centre Co. Conservation District has recommended design revisions that will require another PennDOT review and approval. After that the project can solicit sealed bids.
 3. Nature Center Parking Area Project – Additional documents were provide to PA DCNR on 3 Aug2015 and their review continues. Upon approval, the project can solicit sealed bids.
 4. Agency Fundraising Feasibility Study – The development of the RFP is planned within the next 60 days.

- Review tabled or future agenda items:
 1. Resume architectural, engineering and funding plans for Whitehall Road Reg. Park (Phase 1) and the Centralized Parks Maintenance Facility. Update: The developer of the adjoining parcel (Toll Bros) has requested another time extension with Ferguson Twp. for their project that will expire on 20 Oct 2015.
 2. Study closer ADA parking opportunities for Welch Pool. The current ADA spaces remain fully compliant with applicable guidelines and with current Building Codes.
 3. Consider action on the Tennis Building Proposal from Centre Region Community Tennis Assn.
 4. Consider action on the Action Sports Park Proposal (for scooters, bikes, in-lines, skateboards) from Jamie Bestwick and the Bestwick Foundation.
 5. Consider action on the Bicycle Pump Track Proposal from the Mt. Nittany Bike Assn.

B. Staff Highlights

Ms. Niki Tourscher, Program Manager Mr. Jim Carpenter, Parks Manager Mr. Jeff Hall, Sports Supervisor Ms. Beth Lee, Rec. Supervisor	Ms. Cindy Stahlman, Sr. Ctr. Supervisor Ms. Melissa Freed, Acting Nature Ctr. Supervisor Mr. Todd Roth, Aquatics Supervisor
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VII. ACTION & DISCUSSION ITEMS

A. **2014 Audit Report** (Attachment #4) (Action)

The 2014 Audit Reports have been presented from the CPA firm of Maher Duessel, Pittsburgh. The reports are compiled and attached. The Auditors posted no issues with regard to Authority fiscal procedures. A legal ad will be placed in the newspaper following Board action on the report. Mr. Viglione, COG Finance Officer, will answer any questions about the audit process or the audit report. The following motion is recommended:

“That the Board accept the 2014 Audit Report as presented by Maher Duessel, Certified Public Accountants.”

B. **Park-Naming Contest Recommendation** as requested by Ferguson Twp. (For Discussion)

The Director will review the points tally with regard to Board-member ranking of the 8 park names presented by Ferguson Twp. The total score for each park name will then be relayed to the Ferg. Twp. Board of Supervisors for their consideration and selection.

- **Senior Center Relocation Updates**

Renovations at the interim space at the Mall will conclude on Friday, 21 Aug. Moving will begin on Monday, 24 Aug. The interim center will open at 8:30 AM on Tues., 1 Sep 2015, as scheduled.

• Lease: *(For Discussion)*
 The lease for the new site, as approved by the Board and after incorporating the Solicitor’s recommendations, was then signed by the Board Chair and the Landlord. Copies of the executed lease will be distributed for Board member records and reference.

• Architectural Services: *(Attachment #5)* *(Action)*
 To planning the renovations to the interim space, the Board is asked to approve the attached proposal from APArchitects so the facility will meet all Code, ADA and food service requirements – for a fee not to exceed \$7,495.00 plus reimbursable expenses estimated at \$150. Due to the compressed schedule, much of the planning work has been completed to obtain the Building Permit and Zoning Permit (which have been issued). It is noted that, per the lease, the mall will reimburse the Authority for 50% of the “construction phase services” up to a total of \$2,500 reimbursement.

• Renovation of the interim space: *(For Discussion)*
 Using the plans prepared by APArchitects, the mall obtained 3 written quotes from contractors and then they engaged the lowest bidder:

- McCoy Brothers Inc. \$25,986.
- Veronesi Building & Remodeling Inc. \$27,300.
- J&M Construction Specialty Inc. \$28,750.

• Update on the request to the County Office of Aging.

C. **The 2016 Budget Proposals** *(For Discussion)*

- Program Plan:** The Director will review staff responses to municipal comments that were made about the Program Plan.
- Detailed Budget:** Staff have started to prepare the 8 Detailed Budgets for CRPR based upon the priorities listed in the Program Plan. A summary of each fund will be provided to the Board once compiled.

VIII. ADJOURNMENT *(Action)*

ATTACHMENTS	FUTURE MEETING SCHEDULE
1A/B July 16 & Aug. 6 Mtg. Summaries 2 July Voucher Report 3 Staff Activity Report – July 2015 4 2014 Audit Report for the Authority 5 Proposal from APArchitects – Sr. Ctr.	<ul style="list-style-type: none"> • Joint Meeting - the COG Parks Capital Comm. & CRPR Auth. Board: Thur., 10 Sep 2015, 12:15 PM at the COG Bldg. • Regular Meeting of the CRPR Authority Board: Thur. 17 Sep 2015, 12:15 PM at the COG Bldg.