



An agency of the Centre Region Council of Governments
Serving the Borough of State College and the Townships of College, Ferguson, Harris and Patton

Meeting Agenda
for Thursday, 19 Nov 2015, 12:15 PM
at Centre Region COG Building – Forum Room

Sue Mascolo, Chair, Township of Ferguson Chris M. Hurley, Vice-Chair, Township of Patton Kathy D. Matason, Secretary, Township of College	Diane J. Ishler, Treasurer, Township of Harris Jim W. Dunn, Ph.D., Borough of State College Shannon E. Messick, SCASD *
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* Ms. Messick is not able to attend this meeting.

- I. CALL TO ORDER
- II. COMMENTS FROM THE PUBLIC for any item not on the agenda (up to 3 min./person)
- III. APPROVAL OF MEETING SUMMARY (Attachment #1) (Action)
The draft meeting summary from the regular meeting on 15 Oct 2015 is attached for consideration.
- IV. VOUCHER REPORTS from October 2015 (Attachment #2) (Action)
The COG Finance Director has reported that the software vendor expects to provide a revised report format by the end of the year.
- V. BOARD MEMBER ITEMS & UPDATES

Ferguson Twp.	Harris Twp.	College Twp.
Patton Twp.	State College Borough	State College Area School District
- VI. ACTION ITEMS (These agenda items have been moved up to accommodate the presenters)
 - A. **Regional Parks Loan Modification** (Attachment #3)
For Board action at the Special Joint Meeting with the COG General Forum on Monday, 23 Nov 2015, 7:30 PM at the College Twp. Building (*note the location*), Bond Counsel Jens Damgaard has prepared the attached resolution for Authority Board. Any questions are welcomed. A related resolution must also be approved by the COG General Forum during the Special Joint Meeting. The process to modify this loan dovetails with the 2-year contract extension (through 31 Dec 2017) that was approved by the PA Dept. of Conservation and Natural Resources (for the \$300,000 grant to assist with the construction of Whitehall Road Regional Park – Phase 1).
 - B. **2016 Fee Policy** (Attachment #4)
Based upon the proposals presented at the October meeting, staff is formally proposing the attached revisions to the CRPR Fee Policy for 2016. Board action is requested to permit inclusion of these fees in the *Winter/Spring Active Guide* on 13 Dec 2015.

C. Senior Center Renovation Plans (Permanent Space)

Continuing the discussion from October, Architect Alan Popovich will update the Board on the proposed plans, options and estimated costs to renovate the 7,000 sf permanent space at the Nittany Mall for the senior center. To provide more time for the renovation, the Nittany Mall will permit the center to remain in the Interim Space at least through February 2016. As part of the renovations to the permanent space, the mall will also assume the costs for replacing the two roof-top HVAC units.

D. Fundraising Study

(Attachment #5)

One of the 2015 work objectives is to initiate a Fundraising Feasibility Study to identify the strategies to raise funds that would advance regional recreation projects. Based upon the Board discussion at the October meeting, staff has been working with Affinity Connection Inc., 2160 Sandy Drive, State College, PA 16803, to propose a Fundraising Audit and Action Plan that will evaluate all current agency fundraising efforts and goals, prepare a fundraising campaign for the “Centre Region Active Adult Center” (with an estimated goal of at least \$100,000) as well as to provide the framework for the upcoming major campaigns for the regional parks and the nature center.

The background on the company and the details of the attached proposal will be presented by two Affinity Connection officials:

- Jodie Dello Stritto, Vice President, Consulting Services
- Jill Brubaker, M.Ed., Director, Strategic Accounts

Questions and suggestions are welcomed. If this proposal is received favorably by the Board, a final proposal could be presented for Board action at the December Board meeting.

E. Agency Director Transition – 2016

As a result of the scheduled retirement of Mr. Woodhead on 31 Aug 2016, COG Executive Director Jim Steff has asked to discuss with the Board the process / schedule to recruit, select and transition to a new Agency Director.

F. Centre Region Bike Plan

CRPA Transportation Planner Trish Meek, AICP, has relayed that the draft Centre Region Bike Plan is available for public comment through 30 Nov 2016. The plan is currently moving through the municipal review process; adoption of the plan will be considered by the COG General Forum at their Dec. 15 meeting. The draft Bike Plan with Executive Summary is available at www.crcog.net/bikes along with a form to submit comments.

VII. STAFF REPORTS

A. Director's Report

1. Staff Activity Report for October *(Attachment #6)*
2. Update on the CRPR 2016 Budget Proposals: Mr. Woodhead
3. *State College* magazine “Best of State College” Awards: Ms. Tourscher
4. The Spring/Winter 2016 *CRPR Active Guide*: Ms. Tourscher
5. Project Updates
 - a. Tennis/Pickleball Line Painting on 10 courts: Update by Mr. Carpenter
 - b. Nature Center Parking Area Project Update: Mr. Woodhead
 - c. Nature Center Program Coordinator Vacancy: Candidate interviews by Mr. Woodhead and Ms. Freed are scheduled for Friday, 20 Nov 2015.

- d. Visitor’s Bureau “Sport Facilities Study Update”: As a follow-up to the meeting of community sport group leaders at the Visitor’s Center on 6 Oct 2015, a follow-up letter was submitted on 16 Oct 2015 to the Bureau to reflect Authority concerns regarding the proposed focus of that update with respect to the role of CRPR facilities.

B. Staff Highlights	Mr. Jim Carpenter, Parks Mgr. Ms. Niki Tourscher, Program Mgr. Mr. Jeff Hall, Sports Supervisor Ms. Beth Lee, Rec. Supervisor	Ms. Cindy Stahlman, Sr. Center Sup. Ms. Melissa Freed, Nature Center Sup. Mr. Todd Roth, Aquatics Supervisor
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VIII. RECESS TO AN EXECUTIVE SESSION

The Board Chair will recess the meeting to convene an Executive Session regarding a matter involving possible litigation.

IX. RECONVENE THE REGULAR MEETING

X. ADJOURNMENT *(Action)*

<p>ATTACHMENTS</p> <ol style="list-style-type: none"> 1 Oct. 15 Mtg. Summary 2 Oct. Voucher Report 3 Loan Modification Resolution 4 2016 Fee Policy Revisions (proposed) 5 Fundraising Study Proposal 6 Staff Activity Report – Oct. 2015 	<p>FUTURE MEETING SCHEDULE</p> <ul style="list-style-type: none"> • Special Joint Meeting - the COG General Forum & CRPR Auth. Board: Mon., 23 Nov 2015, 7:30 PM at the <u>College Twp. Bldg.</u> <i>Ms. Matason & Ms. Messick will be unable to attend. A quorum (4) of members will be required for Board action.</i> • Joint Meeting - the COG Parks Capital Comm. & CRPR Auth. Board: Thur., 10 Dec 2015, 12:15 PM at the COG Bldg. • Regular Meeting of the CRPR Authority Board: Thur. 17 Dec 2015, 12:15 PM at the COG Bldg.
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Tabled or future agenda items for the Authority Board:

1. Resume architectural, engineering and funding plans for Whitehall Road Reg. Park (Phase 1) as well as tabling the actions to plan, finance and construct the Centralized Parks Maintenance Facility there.
2. As the High School Renovation Project progresses, study ADA parking opportunities that are closer to Welch Pool. The current ADA spaces remain fully compliant with applicable Building Codes, standards and guidelines.
3. Consider action on the Action Sports Park Proposal (for scooters, bikes, in-lines, skateboards) from Jamie Bestwick and the Bestwick Foundation, perhaps involving Whitehall Road Regional Park.
4. Consider action on the Bicycle Pump Track Proposal presented on behalf of several local bike organizations.