



An agency of the Centre Region Council of Governments  
Serving the Borough of State College and the Townships of College, Ferguson, Harris and Patton

**Meeting Agenda**  
for Thursday, 17 Dec 2015, 12:15 PM  
at Centre Region COG Building – Forum Room

Sue Mascolo, Chair, Township of Ferguson Chris M. Hurley, Vice-Chair, Township of Patton Kathy D. Matason, Secretary, Township of College	Diane J. Ishler, Treasurer & Asst. Sec., Twp. of Harris Jim W. Dunn, Ph.D., Borough of State College Shannon E. Messick, SCASD
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- I. CALL TO ORDER
- II. COMMENTS FROM THE PUBLIC for any item not on the agenda (up to 3 min./person)
- III. APPROVAL OF MEETING SUMMARIES *(Attachment #1 A/B)* **(ACTION)**
  - A. The draft meeting summary from the Regular Meeting on Th., 17 Nov 2015
  - B. The draft meeting summary from the Special Meeting on Mo., 23 Nov 2015 (Reg. Parks Loan)
- IV. VOUCHER REPORTS from November 2015 *(Attachment #2)* **(ACTION)**  
The COG Finance Director has reported that the software vendor expects to provide a revised report format by the end of 2015. The goal is to have a new report for the January meeting.
- V. BOARD MEMBER ITEMS & UPDATES
 

Ferguson Twp.	Harris Twp.	College Twp.
Patton Twp.	State College Borough	State College Area School District
- VI. STAFF REPORTS
  - A. Director's Report
    - 1. Staff Activity Report for November *(Attachment #3)*
    - 2. The 2016 Winter-Spring *CRPR Active Guide*: Ms. Tourscher  
The 56-page booklet was published on Sun., 13 Dec 2015 *(Attachment #4)*
    - 3. Ms. Freed will introduce Mandy Maguffey, the new Nature Center Program Coordinator. Ms. Maguffey served as the Acting Program Coordinator since June.
  - B. Staff Highlights
 

Mr. Jim Carpenter, Parks Mgr. Ms. Niki Tourscher, Program Mgr. Mr. Jeff Hall, Sports Supervisor Ms. Beth Lee, Rec. Supervisor	Ms. Cindy Stahlman, Sr. Center Sup. Ms. Melissa Freed, Nature Center Sup. Mr. Todd Roth, Aquatics Supervisor
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## VII. ACTION ITEMS

- A. **2016 Tournament Fees** (Revision for the 2016 Fee Policy) (Attachment #5) (ACTION)  
Staff requests further revisions to the 2016 Fee Policy (approved in Nov.) with respect to Tournament Fees. Ms. Tourscher will review the proposed revisions shown on Attachment #5. A possible motion would be: *“That the Authority Board approve the proposed revisions for Tournament Fees in the 2016 CRPR Fee Policy.”*
- B. **Senior Center Renovations** (for the Permanent Space)
1. On Wed. 9 Dec 2015 approximately 60 seniors assembled for one hour in the “permanent senior center space” (7,000 sf in the Nittany Mall) to review the proposed plans and phases prepared by Architect Alan Popovich. The presentations by Mr. Woodhead and Mr. Popovich were well received by the group, including a planned fundraising campaign to raise at least \$100,000 to supplement the municipal / county commitment of \$150,000 for Phase 1 construction. The permanent space must be ready for move-in by March 1.
  2. As a result of that meeting, Mr. Popovich relayed the final plans and construction quotation requests (including several construction alternates) to Mall Manager Polly Welch on Friday, 11 Dec 2015 for distribution to mall construction contractors. It is expected that these quotes will be returned for Board review and authorization within 2 weeks. To save funds, the demolition phase will be done by CRPR Park Operations Staff. A Special Meeting of the Board is requested during the week of 4-8 Jan 2016 to review/authorize the various quotes and alternates and to finalize the necessary funding so that construction can begin.
  3. The renovation plans were also delivered to the Centre Region Code Office on Monday, 14 Dec 2015 for their review and approval. Depending on that review schedule, it is hoped that any plan revisions can be relayed to the contractors for inclusion in their quotations.
  4. In order to continue progress, it was necessary for APArchitects to continue work after the “Conceptual Design and Preliminary Costing Study” for this project. A proposal for the detailed planning and construction administration phase will be presented for Board action as soon as possible – to include the work required to date.
- C. **Fundraising Feasibility Study** (Attachment #6) (ACTION)  
One of the final 2015 work objectives is to initiate a Fundraising Feasibility Study to identify the strategies and build a framework for the upcoming major campaigns for the Phase 2 projects at the 3 regional parks and at the nature center. This study project has been expanded to also plan a fundraising campaign for the renovations at the “Centre Region Active Adult Center” (with an estimated goal of at least \$100,000). It is expected that the Board will have proposals from two firms for consideration:  
#06A Affinity Connection Inc., 2160 Sandy Drive, State College, PA 16803  
#06B (Pending) EFR Fundraising Consulting Services Inc., 1021 Treasure Lake Rd., DuBois, PA 15801  
(The EFR proposal is expected on Wed., 16 Dec; the proposal will be relayed to the Board at that time.)  
Based upon the proposals to be submitted, staff will present a recommendation at the meeting for possible Board action.
- C. **Agency Director Transition – 2016**  
As a result of the scheduled retirement of Mr. Woodhead on 31 Aug 2016, COG Executive Director Jim Steff has asked that this topic remain on the monthly agendas so that updates can be provided to the Board as needed.

## VIII. ADJOURNMENT

(ACTION)

(Continued)

## Future agenda items for the Authority Board

## Regular Meeting on 21 Jan 2016

ATTACHMENTS	FUTURE MEETING SCHEDULE
1A Nov. 17 Mtg. Summary 1B Nov. 23 Special Mtg. Summary 2 Voucher Report 3 Staff Activity Report – Nov. 2015 4 Winter/Spring 2016 Active Guide 5 2016 Tournament Fee Revisions 6 Fundraising Proposal (1 is pending)	• <b>Special Meeting for renovations to the Active Adult Center</b> At 12:15 PM, date & location pending (4-8 Jan 2016) • Joint Meeting - the COG Parks Capital Comm. & CRPR Auth. Board: Thur., 14 Jan 2016, 12:15 PM at the COG Bldg. • Regular Meeting of the CRPR Authority Board: Thur. 21 Jan 2016, 12:15 PM at the COG Bldg.

- Election of Board Officers for 2016; establish the 2016 Meeting Schedule
- Consider a proposal to submit an application for a matching grant in April 2016 to the PA Dept. of Conservation and Natural Resources to assist with the Phase 2 construction in 2017 of the Spring Creek Educ. Building at Millbrook Marsh Nature Center. The grant would be matched with local donations to the nature center for this project.
- Presentation of the 2015 CRPR Program Report and 2015 CRPR Highlights
- Review 2015 revenue from the food and vending concession licenses; finalize Board directions to the RFPs for 2016 proposals from food concessionaires.
- Presentation of the draft 2016 Agency Work Plan
- Review the Nature Center Parking Area project
- Review the plans to rebid the curbing / guiderail project along Linden Hall Road (at Oak Hall Reg. Park)
- Finalize the two proposed loans from the Code Agency for the Active Adult Center renovation & the regional parks.

### Other 2016 Topics for the Board

1. Proceed with completing the Fundraising Feasibility Study as well as the renovations to the permanent space for the Active Adult Center.
2. Following solicitation of proposals, Board action to award the 2016 Food Concession & Vending Licenses.
3. Following a sealed bid process, award the contract(s) to provide the 2016 Swimming Pool Chemicals.
4. Work with COG and municipal officials to select a new Agency Director
5. As the High School Renovation Project progresses, study ADA parking opportunities that are closer to Welch Pool. The current ADA spaces remain fully compliant with applicable Building Codes, standards and guidelines.
6. Resume architectural, engineering and funding plans for Whitehall Road Reg. Park (Phase 1). It is noted that planning for the construction of the Centralized Parks Maintenance Facility at Whitehall Road Reg. Park has been tabled until the Phase 1 park construction is underway.
7. Consider action on the proposal from Centre Region Community Tennis Assn. to construct an indoor court facility at Whitehall Road Reg. Park during a future phase of the park construction.
8. Consider action on the Action Sports Park Proposal (for scooters, bikes, in-lines, skateboards) from Jamie Bestwick and the Bestwick Foundation, perhaps involving Whitehall Road Regional Park.
9. Consider action on the Bicycle Pump Track Proposal presented on behalf of several local bike organizations.