



An agency of the Centre Region Council of Governments  
Serving the Borough of State College and the Townships of College, Ferguson, Harris and Patton

**Meeting Agenda**  
for Thursday, 16 July 2015, 12:15 PM  
**at Sunset Park – Pavilion #2**  
*(Please note the location)*  
850 McKee Street (College Heights), State College, PA 16801

Sue Mascolo, Chair, Township of Ferguson Chris M. Hurley, Vice-Chair, Township of Patton Kathy D. Matason, Secretary, Township of College	Diane J. Ishler, Treasurer, Township of Harris James W. Dunn, Ph.D., Borough of State College Shannon E. Messick, SCASD
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**PUBLIC NOTICE**

As provided by the PA Sunshine Act, the Authority Board held an Executive Session at 12:15 PM on Monday, 6 July 2015 to discuss a matter involving real estate.

- I. CALL TO ORDER
- II. COMMENTS FROM THE PUBLIC for any item not on the agenda (up to 3 min./person)
- III. APPROVAL OF MEETING SUMMARY *(Attachment #1)* **(Action)**  
The draft meeting summary from the Board meeting on 18 June 2015 is attached for consideration.
- IV. VOUCHER REPORTS from June 2015 *(Attachment #2)* **(Action)**  
The COG Finance Officer continues to work on obtaining a report with an easier-to-review format.
- V. BOARD MEMBER ITEMS & UPDATES
 

Ferguson Twp.	Harris Twp.	College Twp.
Patton Twp.	State College Borough	State College Area School District
- VI. STAFF REPORTS
  - A. Director's Report – Mr. Woodhead
    - Staff Activity Report for June *(Attachment #3)*
    - Mid-Year 2015 Revenue Report (Jan-June) *(Attachment #4)*
    - 2016 Senior Center Funding Shares c/o Niki Tourscher *(Attachment #5)*
    - Concession Permit Updates c/o Niki Tourscher
      - “Here’s the Beef” at Oak Hall Regional Park has proposed to move into the Concessions Building and to remove their food trailer. Those discussions are underway.
      - “Philly Pretzel Factory” has proposed to set up a serving tent at each swimming pool at an

alternating schedule from the Kona’s Hawaiian Ice truck. Discussions are underway to match the fees and conditions by Kona’s.

- Project Updates:
  1. Tennis/Pickleball Re-lining – State College Borough, College Twp. and Patton Twp. have been asked for permission to allow CRPR to re-line two of their tennis courts (6 courts total) for both tennis and pickleball. There are currently 20 municipal tennis courts in the Centre Region, including two in Ferguson Twp. lined for both tennis and pickleball.
  2. Linden Hall Road Curbing and Guiderail Project – PennDOT review continues, then the project can solicit sealed bids.
  3. Nature Center Parking Area Project – PA DCNR review continues, then the project can solicit sealed bids.
  4. Agency Fundraising Feasibility Study – The RFP will be developed this summer.
- Review tabled or future Board agenda items:
  1. Resume architectural, engineering and funding plans for Whitehall Road Reg. Park (Phase 1) and the Centralized Parks Maintenance Facility.
  2. Study closer ADA parking opportunities for Welch Pool. The current ADA spaces remain fully compliant with applicable guidelines and with current Building Codes.
  3. Consider the Tennis Building Proposal from Centre Region Community Tennis Assn.
  4. Consider the Action Sports Park Proposal (from scooters, bikes, in-lines, skateboards) from Jamie Bestwick and the Bestwick Foundation.
  5. Consider the Bicycle Pump Track Proposal from the Mt. Nittany Bike Assn.

B. Staff Highlights

Ms. Niki Tourscher, Program Manager Mr. Jim Carpenter, Parks Manager Mr. Jeff Hall, Sports Supervisor Ms. Beth Lee, Rec. Supervisor	Ms. Cindy Stahlman, Sr. Ctr. Supervisor Ms. Melissa Freed, Acting Nature Ctr. Supervisor Mr. Todd Roth, Aquatics Supervisor
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VII. ACTION & DISCUSSION ITEMS

A. **New Park Areas Proposed for 2016 CRPR Operations & Programs** *(Action)*

Since 1988 the Board has established June 30 as the annual deadline for the municipalities to request CRPR maintenance and programming services for new parks (over 4 acres) or new facilities for the next calendar year.

The CRPR Park Acceptance Policy is available at this [web link \(PDF\)](#).

For 2016 the following facilities have been proposed:

- (1) By Patton Twp.: The addition of 9 disk golf holes (for 18 total) at Bernel Road Park. See Attachment #7
- (2) By Ferguson Twp.: Operations of 5 acres (Phase 1) of a new, 16-acre park near Pine Grove Mills that will be built in 2015. Their Phase 1 project will include a playground/plaza area, landscaping, and a walking trail. CRPR operations would be limited to the 5-acres until the remaining 11 acres are developed by the Township. See Attachments #8A/B/C.

A possible motion would be:

*“That the Board will (1) include operational costs to maintain these facilities in the proposed 2016 Budget, (2) operate these facilities pending the allocation of sufficient funds by the*

*participating municipalities, and (3) provide maintenance services upon satisfactory completion of the projects when opened for public service.”*

**B. The 2016 Program Plan** (Distributed at meeting, if available) (For Discussion)

It is expected that the 2016 COG Program Plan will be available from COG Admin for distribution at this meeting. Municipal comments on the various proposals will be invited since the Program Plan provides the basis for the 2016 Budget Proposals. The proposed CRPR priorities were also discussed at the Board meeting in June.

**C. Parks Maintenance Building Lease Renewal** (Action)

In November 2013 the Authority entered into a Commercial Lease Agreement with Robert W. Stewart for a 2-year lease of facilities in College Twp. for the (Interim) Parks Maintenance Facility, until the new facility was constructed at Whitehall Road Regional Park. Since the park project has been delayed, Board action is requested to approve the Renewal Option for one year. The renewal option, which must be requested at least 90-days in advance, will start on 1 Nov 2015 at the same rental rate of \$4,200 per month. Following this renewal, the final Renewal Option will be available for one year starting 1 Nov 2016, if needed. A possible motion would be:

*“That the Authority Board exercise a one-year Renewal Option on the Commercial Lease Agreement with Robert W. Stewart for the (Interim) Parks Maintenance Facility at the same rental rate of \$4,200 per month.”*

**D. Nature Center Advisory Committee** (Action)

Volunteer Sharon Childs resigned on 9 Jun 2015 as an At-Large member of the Advisory Committee. Ms. Childs also served as one of the first part-time Site Coordinators for the nature center just after it was established in 1997. Upon action to accept the resignation, a letter of thanks will be sent to Ms. Childs. A new at-large candidate is being sought to fill her spot on the committee.

**E. Senior Center Relocation** (For Discussion or Action)

Depending on the status of the negotiations, the Authority Board may be asked to:

- Consider action on an Agreement in Principle
- OR
- Adjourn to an Executive Session to discuss a matter involving real estate.

**VIII. ADJOURNMENT**

(Action)

ATTACHMENTS	FUTURE MEETING SCHEDULE
<ul style="list-style-type: none"> <li>1 June 18 Meeting Summary</li> <li>2 June Voucher Report</li> <li>3 Staff Activity Report – June 2015</li> <li>4 Mid-year Revenue Report</li> <li>5 2016 Sr. Ctr. Funding Shares</li> <li>- (Not used)</li> <li>7 Patton Twp. 2016 Request</li> <li>8A/B/C Ferg. Twp. 2016 Request</li> </ul>	<ul style="list-style-type: none"> <li>• Joint Meeting of the COG Parks Capital Comm. &amp; the CRPR Auth. Board: Thur., 13 Aug 2015, 12:15 PM at the COG Bldg.</li> <li>• Regular Meeting of the CRPR Authority Board: Thur. 20 Aug 2015, 12:15 PM at the COG Bldg.</li> </ul>