CRPR
Centre Region Parks and Recreation
Authority Board

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An agency of the Centre Region Council of Governments
Serving the Borough of State College and the Townships of College, Ferguson, Harris and Patton

Meeting Agenda

for Thursday, 15 Oct 2015, 12:15 PM

at Centre Region COG Building – Forum Room

Sue Mascolo, Chair, Township of Ferguson Chris M. Hurley, Vice-Chair, Township of Patton Kathy D. Matason, Secretary, Township of College*	Diane J. Ishler, Treasurer, Township of Harris Jim W. Dunn, Ph.D., Borough of State College Shannon E. Messick, SCASD

** Ms. Matason is not able to attend this meeting.*

I. CALL TO ORDER

II. COMMENTS FROM THE PUBLIC for any item not on the agenda (up to 3 min./person)

III. APPROVAL OF MEETING SUMMARIES *(Attachments #1A/B)* ***(Actions)***
Two draft meeting summaries are attached for consideration:

(1) Regular Meeting on 17 Sept 2015 (2) Special Meeting on 2 Oct 2015

IV. VOUCHER REPORTS from September 2015 *(Attachment #2)* ***(Action)***
The COG Finance Director has viewed a revised format presented by the software vendor and plans to implement it by the end of 2015.

V. BOARD MEMBER ITEMS & UPDATES

Ferguson Twp.	Harris Twp.	College Twp.
Patton Twp.	State College Borough	State College Area School District

VI. STAFF REPORTS

A. Director's Report

1. Staff Activity Report for September *(Attachment #3)*
2. Summer 2015 Program Report: Ms. Tourscher *(Attachment #4)*
3. 2015 "United Way Day of Caring" Task Report: Mr. Carpenter *(Attachment #5)*
4. Project Updates
   a. Nature Center Parking Area Project: Update by Mr. Woodhead
   b. Nature Center Supervisor Vacancy: Update by Mr. Woodhead
   c. Tennis/Pickleball Line Painting on 10 courts: Update by Mr. Carpenter

B. Staff Highlights

Mr. Jim Carpenter, Parks Mgr. Ms. Niki Tourscher, Program Mgr. Mr. Jeff Hall, Sports Supervisor Ms. Beth Lee, Rec. Supervisor	Ms. Cindy Stahlman, Sr. Center Sup. Ms. Melissa Freed, Acting Nature Ctr. Sup. Mr. Todd Roth, Aquatics Supervisor

VII. ACTION & DISCUSSION ITEMS

A. **Centre Region Senior Center – Planning for the Permanent Space** *(For Discussion & Action)*

The Centre Region Senior Center opened in the "interim location" at the Nittany Mall on Tues., 1 Sep 2015; an Open House was held on Wed. 30 Sept 2015. Renovations to the permanent space must be completed by 31 Dec 2015.

- Given the compressed timeframe to advance the renovations of the permanent space, Architect Alan Popovich will provide an update on the Feasibility and Cost Study and seek input from the Board. Action to endorse the work to date may be requested.

- The Board should discuss the desired process to finalize the name change for the **Centre Region Senior Citizen Center** to coincide with opening the permanent space in the Nittany Mall. *(Action)*
  - It is requested that the Board authorize staff to seek written suggestions from seniors over the next month and that the Board make a final selection at their meeting on 12 Nov 2015.

  - If so authorized, naming suggestions would also be solicited as the Architect meets with seniors to discuss the proposed plans for the permanent space.
  - The most popular name suggested to date is the "**Centre Region Active Aging Center**."
  - The other five senior centers in Centre County (which are operated solely by County Office of Aging) were recently renamed as "Senior Resource Centers."

- Mr. Woodhead will update the Board on the request to the Centre County Office of Aging for funding assistance for the required renovations to the interim space and the permanent space, as outlined in the 2016 Budget Proposal for the Senior Center.

B. **The 2016 Budget Proposals** *(For Discussion)*

After a 90-minute hearing on 7 Oct 2015, the COG Finance Committee recommended that each of the five municipalities consider action to approve the final versions of the eight 2016 CRPR Budget Proposals. The Board Chair and Vice-Chair were able to attend the hearing with staff. The 2016 Summary Budget document is being prepared and will be distributed to the Board upon completion.

C. **2016 Fee Policy Introduction** *(Attachment #6 – to be distributed)*

Staff will review a summary of the revisions to be proposed in the 2016 Fee Policy. Board input on these proposals or to add other revisions will be welcomed. It is proposed that a complete draft policy be presented for Board action at the 19 Nov 2015 meeting (to permit inclusion of those fees in the Winter/Spring Active Guide on 9 Dec 2015).

D. **Visitor's Bureau Study on Sports Facilities** *(For Discussion)*

The Central PA Convention & Visitor's Bureau has re-engaged their consultant to update their 2006 study on the need for additional sport facilities in the county. As a result, on 6 Oct 2015 Mr. Hurley accompanied the Director and Program Manager to a meeting of community sport group

leaders at the Visitor's Center. The Board will be updated about that meeting as well as the follow-up information requested by the Bureau's consultant.

E. **Regional Parks Loan Modification** *(Action)*

It is requested that the Board authorize a Joint Meeting, if required, with the COG General Forum on Monday, 23 Nov 2015, 7:30 PM at the College Twp. Building to take official action on a modification of the Regional Parks Loan. Joint action is required since the five participating municipalities guarantee the loan. Currently, the loan draw-down window will close on 1 Dec 2015. Fulton Bank has provided the following draft proposal (which must be finalized by the bank in the coming weeks):

- Extend the loan draw-down period from 1 Dec 2015 to 1 Jun 2017.
- Currently the Authority must draw down the construction loan prior to drawing down the Fulton deposit account. Going forward, the Authority will be permitted to draw first from the Fulton deposit account followed by the construction loan.
- Loan Modification Fee: $1,000 plus legal fees to document the modification.
- Per the prior modification agreement, the current fixed interest rate of 2.80% remains in effect until 1 Dec 2022.

COG Finance Director Joe Viglione will review the loan provisions and answer questions. Staff recommends that the Board authorize the Special Joint Meeting, if such a meeting is required.

F. **Whitehall Road Regional Park Planning – Update** *(For Discussion)*

The Director will update the Board on the status of planning Phase 1 of that new park.

VIII. ADJOURNMENT ***(Action)***

ATTACHMENTS	**FUTURE MEETING SCHEDULE**
1A/B Sep. 17 & Oct. 2 Mtg. Summaries	• Joint Meeting - the COG Parks Capital Comm. & CRPR Auth. Board:
2 Sept. Voucher Report	Thur., 12 Nov 2015, 12:15 PM at the COG Bldg.
3 Staff Activity Report – Sep. 2015	• Regular Meeting of the CRPR Authority Board:
4 Summer Program Report	Thur. 19 Nov 2015, 12:15 PM at the COG Bldg.
5 Day of Caring Report	• Joint Meeting - the COG General Forum & CRPR Auth. Board:
6 2016 Fee Policy Summary (draft)	Mon., 23 Nov 2015, 7:30 PM at the College Twp. Bldg.

Tabled or future agenda items for the Authority Board:

1. Compile options to resume architectural, engineering and funding plans for Whitehall Road Reg. Park (Phase 1) as well as tabling planning and construction of the Centralized Parks Maintenance Facility.
2. The Agency Fundraising Feasibility Study – It remains a priority to conduct this study in 2015.
3. As the High School Renovation Project proceeds, study closer ADA parking opportunities for Welch Pool. The current ADA spaces remain fully compliant with applicable Building Codes, standards and guidelines.
4. Consider action on the Tennis Building Proposal at Whitehall Road Reg. Park from CR Community Tennis Assn.
5. Consider action on the Action Sports Park Proposal (for scooters, bikes, in-lines, skateboards) from Jamie Bestwick and the Bestwick Foundation, perhaps involving Whitehall Road Regional Park.
6. Consider action on the Bicycle Pump Track Proposal presented on behalf of several local bike organizations.