



2643 Gateway Drive #1
 State College, PA 16801
 (814) 231-3071 fax: 814.235.7832
 www.crpr.org crpr@crcog.net

An agency of the Centre Region Council of Governments
 Serving the Borough of State College and the Townships of College, Ferguson, Harris and Patton

Centre Region Parks and Recreation Authority Board
Meeting Agenda
 for Thursday, 16 January 2014, 12:15 PM
 COG Building - Forum Room

I. CALL TO ORDER

Sue Mascolo, Chair, Township of Ferguson Roy F. Harpster, Vice-Chair, Township of Harris Kathy D. Matason, Secretary, Township of College	Chris M. Hurley, Treasurer, Township of Patton Donna M. Ricketts, D.Ed., SCASD James W. Dunn, Ph.D., Borough of State College
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If all Board members are present, a group photograph will be taken immediately prior to the meeting.

II. COMMENTS FROM THE PUBLIC for any item not on the agenda (up to 3 min./person)

III. 2014 AUTHORITY BOARD REORGANIZATION

A. Welcome New Member:

Mr. James W. Dunn, Ph.D., has been appointed by Borough Council to fill the unexpired term of Donna Conway through 31 Dec 2015.

B. Election of Authority Officers for 2014 **(ACTION)**

Chair	Secretary
Vice-Chair	Treasurer

C. Set the 2014 Regular Meeting Dates & Locations (Attachment # 1) **(ACTION)**
 A proposed schedule is attached for Board consideration.

IV. APPROVAL OF MINUTES (Attachment # 2) **(ACTION)**
 The draft minutes from the 19 Dec 2013 meeting are enclosed for action.

V. VOUCHER REPORTS from December (Attachment # 3) **(ACTION)**

VI. COMMITTEE REPORTS / BOARD MEMBER UPDATES

Ferguson Twp.	College Twp.	Harris Twp.
Patton Twp.	State College Borough	State College Area School District

VII. STAFF REPORTS

A. Updates from the Director

- December Activity Report (Attachment # 4)
- Fall 2013 Program Report (c/o Ms. Tourscher) (Attachment # 5)
- 2013 Annual Program Report with highlights (c/o Ms. Tourscher) (Attachment # 6)
- Review the 2013 Report / 2014 Outlook for the Hess Field Complex (Attachment # 7)
- Review the used items purchased at auction on 4 Jan 2014 for the concession room at Oak Hall Reg. Park
- Whitehall Road Reg. Parklands – Property maintenance update

B. Staff Highlights

Ms. Niki Tourscher Mr. Jeff Hall Mr. Todd Roth Ms. Molly Hetrick
Mr. Jim Carpenter Mr. Doug Wenger Ms. Beth Lee

VIII. DISCUSSION & ACTION ITEMS

A. 2014 Agency Work Plan (Proposed) (Attachment # 8) (ACTION)

Staff has prepared the draft 2014 Work Plan as presented at the Joint Meeting on 9 Jan 2014. Updating the Authority Bylaws has been added to the plan. Pending other revisions by the Board, official approval is requested.

B. Regional Park Updates

1. Oak Hall Regional Park (Attachment # 9) (ACTION)

Board discussion and approval is requested to authorize implementation of the new “MyVeteran/MyHero” Tribute Tree Program for the regional parks, starting at Oak Hall Regional Park. In addition, a “TreeVitalize” grant application will be submitted to PA DCNR further improve Oak Hall Regional Park. Suggestions are welcomed to improve the plans, and how they dovetail with the other tree programs offered by CRPR.

2. Whitehall Road Regional Park

(Attachment # 10)

- Mr. Woodhead will review the Dec. letter sent to Centre Soccer Assn. regarding the processes involved in their funding assistance at Whitehall Road Regional Park. An update will also be provided regarding that request. Discussions continue with the Kevin Dare Foundation; discussions with other community sport groups will also be held.
- Mr. Wenger will outline the various ways the construction contract bids can be grouped for the Whitehall Road Regional Park Phase 1 project so as to hopefully obtain the best bid prices. These options are available since the project will involve both the park development and the construction of the new Centralized Parks Maintenance Facility, each with a defined budget. After outlining the options, a recommended bid structure will be proposed for Board endorsement. (It is noted that the municipalities must approve a funding package for the Parks Maintenance Facility, once the final cost estimates are prepared.) (ACTION)

C. Shared Parking For Wm. L. Welch Community Swimming Pool (ACTION)

Based upon the presentation of the updated High School Concept Plan by SCASD at the Joint Meeting on 9 Jan, the Board should decide how/if Board feedback should be provided to the District with respect to meeting the requirements of the 2009 Shared Parking Agreement.

D. A Request for Commercial Uses (group rentals) of Segways in the parks

Earlier in 2013, a request was submitted by an owner of **Happy Valley Tours LLC** <http://www.happyvalleytours.net/> to obtain a CRPR Commercial Services Permit for group rentals of Segways in the municipal parks. Aside from the details, the request first raises a number of important questions, including:

1. Using Segways on the regional bikeways (by a group or by individuals). While region-wide uniformity would be ideal, this is a decision solely for each municipality. A letter from the Ferguson Twp. Manager is attached for Board information (Attachment #11).
2. Using Segways in the parks (on walking paths, sidewalks, roadways and sportfields - by a group or by individuals). Since each municipality has adopted a Parks Ordinance for their parks, a resolution depends on their decisions / interpretations. The park ordinances remain largely uniform across the region.
3. Issuing a permit to authorize commercial uses of Segways in the parks, a decision for the Authority Board – pending the municipal actions on Segway uses in the parks.

Guidance from the Board is requested on how best to proceed with this request. While discussions have been held with the three Chiefs of Police, additional discussions with the Municipal Managers and elected officials may be advisable. One of the principals of Happy Valley Tours LLC, Mr. Rodney Frazier, is also willing to address the Board at the future meeting.

IX. ADJOURNMENT (ACTION)

ATTACHMENTS

1. Proposed 2014 Board Meeting Schedule
2. Dec. Meeting Summary (Draft)
3. Dec. Voucher Report
4. Dec. Activity Report
5. Fall 2013 Program Report
6. 2013 Annual Program Report
7. Hess Field Report / Outlook
8. 2014 CRPR Work Plan (proposed)
9. MyVeteran/MyHero Tribute Tree Proposal
10. Funding Letter to Centre Soccer Assn.
11. Segway Letter from Ferg. Twp.

FUTURE MEETING SCHEDULES *(pending schedule approvals by each group)*

1. **CRPR Authority Board & COG Parks Capital Comm. - Joint Meeting**
Thur., 13 Feb 2014, 12:15 PM at the COG Building
2. **CRPR Authority Board - Regular Meeting** at the COG Building.
Thur., 20 Feb 2014, 12:15 PM at the COG Building