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An agency of the Centre Region Council of Governments
 Serving the Borough of State College and the Townships of College, Ferguson, Harris and Patton

Centre Region Parks and Recreation Authority Board
Meeting Agenda
 for Thursday, 21 November 2013, 12:15 PM
 COG Building Forum Room

NOTICE: An Executive Session will be held by the Authority Board at the conclusion of this meeting to discuss a personnel matter.

I. CALL TO ORDER

Sue Mascolo, Chair, Township of Ferguson Roy F. Harpster, Vice-Chair, Township of Harris Kathy D. Matason, Secretary, Township of College	Donna L. Conway, Treasurer, Borough of State College Donna M. Ricketts, D.Ed., SCASD Chris M. Hurley, Township of Patton*
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* Mr. Hurley is not able to attend this meeting.

II. COMCAST DONATION PRESENTATION by Mr. Joe Rocco

In addition to the volunteer services provided by members of the Comcast Family during the 2013 Comcast Cares Day (April 27), the [Comcast Foundation](#) earmarks funds based upon the number of volunteers involved. For 2013, their donation of \$2,012.50 will be directed entirely to the host site, [Millbrook Marsh Nature Center](#). This was the fourth year that CRPR was selected to host a Comcast Cares Day (2008, 2011, 2012 & 2013).

III. SPECIAL PRESENTATION by the Board Chair to honor the volunteer service of Board Treasurer Donna M. Conway, who has represented State College Borough since 2006; her resignation is effective after this meeting. The Board should also elect a new Authority Treasurer.

IV. COMMENTS FROM THE PUBLIC for any item not on the agenda (up to 3 min./person)

V. APPROVAL OF MINUTES (Attachment # 1) (ACTION)

The draft minutes from the 17 Oct 2013 meeting are enclosed for action.

VI. LOCATION OF DECEMBER MEETING:

Due to a COG staff training workshop, it is requested that the 19 Dec 2013 meeting be moved to the Ferguson Twp. Municipal Building. (ACTION)

VII. VOUCHER REPORTS from October 2013 (Attachment # 2) (ACTION)

VIII. COMMITTEE REPORTS & MEMBER UPDATES

College Twp.	Harris Twp.	State College Borough
Patton Twp.	Ferguson Twp.	State College Area School District

IX. STAFF REPORTS

A. Updates from the Director

- October Activity Report (Attachment # 3)
- 2014 Swimming Pool Flyer (Rates & Schedules) (Attachment # 4)
- Fall 2013 Staff Roster (Attachment # 5)
- Updates on the 2014 CRPR Budget Proposals
- The rental house demolition at Millbrook Marsh Nature Center by Penn State is scheduled for mid-December.
- Update on the planned Parking Lot Addition at Millbrook Marsh Nature Center:
(1) Approval by College Twp. Council, (2) Updated cost estimate (for fundraising).
- Final signed lease for the Interim Parks Maintenance Facility (Attachment # 6)
A copy of the executed lease is attached for Board member records. The move-in is now underway. As requested, a Letter of Thanks was presented to Borough Council for hosting the original shop rent-free since 1966.
- Status of filling the two staff vacancies (Application Deadline was 8 Nov at 5 PM):
 - Senior Center Supervisor: 29 applications submitted; 21 are complete.
 - Parks Caretaker I / Mechanic: 18 applications submitted; 14 are complete.

B. Staff Highlights

Ms. Niki Tourscher	Mr. Jeff Hall	Mr. Todd Roth	Ms. Molly Hetrick
Mr. Jim Carpenter	Mr. Doug Wenger	Ms. Beth Lee	

X. DISCUSSION & ACTION ITEMS

A. Spring Creek Canyon - Request from Benner Township (Attachment # 7) (**ACTION**)

Mr. John Elnitski, Jr., a Benner Township Supervisor, has been invited to attend this meeting. On 22 October, Mr. Elnitski attended the COG Executive Committee with a request for Centre Region COG funding to assist with maintenance and improvements of the Spring Creek Canyon trail. The request is based upon trail visitor interviews by Benner Twp. staff and the resulting number of Centre Region residents encountered. The COG General Forum asked the Recreation Authority for their recommendation on this request, as relayed in the attached memo from Mr. Steff, COG Executive Director. The Board is asked to discuss the request and act on a recommendation to the COG General Forum.

B. 2014 Fee Policy c/o Mr. Woodhead (Attachment # 8)

While the entire policy is provided, the Director will highlight those items that are proposed to change for 2014, as proposed in the 2014 Budget. The Pool Fees were approved by the Board in

October. Some of the other revised fees will be listed in the *Winter/Spring Active Guide* on Sunday, 8 Dec.; formal Board action will be requested at the 19 Dec. meeting.

C. Regional Park Updates c/o Mr. Jim Pashek, Landscape Architect

1. Oak Hall Regional Park - Phase 1

- Consider action on any pending construction and contract proposals.

2. Whitehall Road Regional Park - Phase 1 + Parks Maintenance Facility

- Discuss the feasibility of a request from Centre Soccer Assn. to further widen the two primary soccer fields in the Phase 1 project.
- Provide updates on the Municipal Land Development process for the park, the proposed Toll Brothers student housing development and the resulting bidding and construction schedule for the park.

XI. ADJOURNMENT

(ACTION)

The Board will now convene an **Executive Session** to discuss a personnel matter.

ATTACHMENTS	
1. Oct. Meeting Summary (Draft)	5. Fall 2013 Staff Roster
2. Oct. Voucher Report	6. Parks Maint. Facility Lease – Record copy
3. Oct. Activity Report	7. Spring Creek Canyon – Request letter
4. 2014 Swimming Pool Flyer	8. 2014 Fee Policy (proposed)

FUTURE MEETING SCHEDULE & TOPICS

1. Authority Board & COG Parks Capital Comm. - Joint Meeting

Thur., 12 Dec 2013, 12:15 PM at the COG Building.

TOPIC:

- Proposed Municipal Matching of Phase 2 Donations

2. Authority Board - Regular Meeting

Thur., 19 Dec 2013, 12:15 PM - proposed for the Ferguson Twp. Building.

TOPICS:

- Presentation from Mr. Jamie Bestwick on the Action Park proposal
- Take action on the proposed 2014 Fee Policy
- Act on reappointments to the Nature Center Advisory Committee
- Review the 2013 Hess Softball Field Report
- Consider the proposed 2014 Work Plan for the agency
- Discuss a request for commercial uses (group rentals) of Segways in the parks
- Consider action of any pending park planning and construction items