



Centre Region Council of Governments  
**CENTRE REGION PARKS AND RECREATION BOARD**  
**CENTRE REGIONAL RECREATION AUTHORITY**

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2643 Gateway Drive #1, State College, PA 16801  
(814) 231-3071 Fax 814.235.7832

Website: [www.crpr.org](http://www.crpr.org)  
E-Mail: [crpr@crcog.net](mailto:crpr@crcog.net)

*Serving the Borough of State College and the Townships of College, Ferguson, Harris and Patton*

**Meeting Agenda**  
Thursday, 21 Feb 2013, 12:15 PM  
COG Building - Forum Room

**I. CALL TO ORDER**

**CRPR Board / Centre Regional Recreation Authority**

- Sue Mascolo, Chair, Township of Ferguson
- Roy F. Harpster, Vice-Chair, Township of Harris
- Kathy D. Matason, Secretary, Township of College
- Donna L. Conway, Treasurer, Borough of State College
- Donna M. Ricketts, D.Ed., SCASD
- Chris M. Hurley, Township of Patton

*Ms. Conway will be absent.*

**II. COMMENTS FROM THE PUBLIC** for any item not on the agenda (up to 3 min./person)

**III. APPROVAL OF MINUTES** (Attachment # 1) (ACTION)  
The draft minutes from the 17 Jan 2013 meeting are enclosed for action.

**IV. VOUCHER REPORTS** from Jan. 2013 (Attachment # 2) (ACTION)

**V. COMMITTEE REPORTS & MEMBER UPDATES**

College Twp.	SCASD	State College Borough
Patton Twp.	Ferguson Twp.	Harris Twp.

**VI. STAFF REPORTS**

**A. Reports and Updates**

1. **January Activity Report** (Attachment # 3)
2. **Facility Rental Fee History 2009-2013:** Mr. Woodhead (Attachment # 4)
3. **Nature Center Barn - Increased Visitor Capacity**

With the assistance of Alan Popovich of APArchitects, the staff requested the Code Agency to re-evaluate the official Occupancy Capacity of the nature center barn based upon the many improvements to that facility over the past decade. With that approval, the former and current capacities are noted below:

Original: 40 main floor + 40 Wetlab = 80 total

**Updated: 121 main floor + 49 Wetlab = 170 total**

This upgrade will assist with accommodating both programs and group rental requests.

4. **Senior Center Supervisor - Recruitment and Selection Process Update:** Ms. Tourscher  
The application deadline was Friday, 15 Feb.

**B. Staff Highlights**

Ms. Niki Tourscher    Mr. Jim Carpenter    Ms. Beth Lee    Mr. Jeff Hall  
Ms. Carol Clitherow    Mr. Todd Roth    Ms. Molly Hetrick (out of town)

**VII. INFORMATIONAL ITEMS:** Presented by Mr. Woodhead

**A. Donor Recognition Ceremony - Spring Creek Education Bldg.**

The “Donor Recognition Tree” (wall mounted) will be unveiled in the Spring Creek Education Building as part of the *Earth Day Birthday* event at the nature center on Sun., 14 Apr 2013, 2-5 PM. Each donor to the Phase 1 Capital Campaign will be invited and recognized.

**B. Oak Hall Regional Park - Phase 1 Groundbreaking Ceremony**

Once a work schedule is presented by the main contractor, a Groundbreaking Ceremony will be scheduled (during April/May) and advertised for Oak Hall Regional Park.

**C. Storage Building Site Requests**

Two separate requests from sport groups have been received requesting space to place modular storage buildings for sports equipment on parklands:

- Centre Soccer Assn. - 10' x 24' building site at Circleville Park
- Centre Lacrosse - 12' x 16' building site (no specific site was requested)

Since municipal lands are involved, it is proposed that the requests first be referred to the Municipal Managers.

**VIII. ACTION ITEMS**

**A. Oak Hall Regional Park - Phase 1 Construction**

**1. College Township Contribution Letter** (Attachment # 5)

The attached letter from College Township confirms their supplemental contribution of \$45,000 to assist the Phase 1 construction project.

**2. Initial Project Budget** (Attachment # 6)

Based upon that contribution, the attachment shows the initial Project Budget along with the 5% Contingency Fund for unexpected items during the project.

**3. Resolution to Award (Updated)** (Attachment # 7) (ACTION)

While the Board approved Resolution #02-2013 in January for 3 of 4 contracts, an updated resolution (#03-2013) is presented to fully replace that resolution (due to a typographical error) and authorize awards for all four contracts based upon the Project Budget amounts.

On a related topic, the recruitment of the (part-time) Regional Parks Construction Manager will now proceed, as provided in the Project Budget.

**B. Authority Name Change** (Attachment # 8) (ACTION)

Solicitor Williams has prepared Resolution #04-2013 to start the official process to:

- (1) change the name of the Authority to the “*Centre Region Parks & Recreation Authority*” and
- (2) transfer all responsibilities of the “CRPR Board” to the renamed Authority.

The name change will become official when each participating municipality approves a similar resolution confirming the change (expected by early-May).

C. **Agency Logo Launch**

As noted at February Joint Meeting, the agency is preparing to launch the new logo shown here. Ms. Tourscher and Ms. Lee will make a brief presentation about how the new logo will be utilized across the agency. Although no action is required, suggestions are welcomed.



D. **Aquatics Program Request**

(Attachment # 9) (ACTION)

Staff requests Board endorsement to offer the “Aqua-Dog Fundraiser” at Park Forest Pool on Sun., 8 Sept 2013 (after Labor Day), as proposed on the attachment. The net proceeds of the event will benefit the CRPR Youth Scholarship Fund and to plant additional shade trees at Oak Hall Regional Park.

E. **Senior Center Research Project Request**

(Attachment # 10) (ACTION)

Dr. Amy Lorek of the Penn State Center for Healthy Aging has requested permission to conduct a research project for the Centre Region Senior Center. The proposal is detailed on Attachment #10.

**IX. ADJOURNMENT**

(ACTION)

Future Meeting Schedules

- Joint Meeting: CRRA & COG Parks Capital Comm. - Thur., 14 Mar 2013, 12:15 PM, COG Bldg.
- **CRRA Board:** Regular Meeting - Thur., 21 Mar 2013, 12:15 PM, COG Bldg.

**March Agenda Topics**

- Consider a Letter of Support for a state grant application by Ferguson Twp. for the Phase 1 development of Westfield - Hillside Farms Park in Pine Grove Mills.
- Review the draft, long-term agreement with College Twp. Water Authority for the municipal water wells at Oak Hall Regional Park.
- Act on proposals for portable toilet services (2 years), vending machines (at 3 locations) and concessions.
- Discuss proposed revisions the Group Rental Policy for Spring Creek Educ. Bldg.
- Discuss the Service Fee Schedule for the Active.Net database service.

**Attachments**

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|-------------------------------------|-------------------------------------|
| 1. Jan. Meeting Summary             | 6. Oak Hall Construction Budget     |
| 2. Jan. Voucher Report              | 7. Oak Hall Contract Resolution     |
| 3. Jan. Activity Report             | 8. Authority Name Change Resolution |
| 4. Rental Fee History               | 9. Aqua-Dog Fundraiser              |
| 5. College Twp. Contribution Letter | 10. Sr. Center Research Proposal    |

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