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An agency of the Centre Region Council of Governments
 Serving the Borough of State College and the Townships of College, Ferguson, Harris and Patton

**Centre Region Parks and Recreation Authority Board
 Meeting Agenda**

for Thursday, 20 June 2013, 12:15 PM

PLEASE NOTE THE LOCATION:

Tom Tudek Memorial Park – Pavilion #3 (near the tennis courts)

I. CALL TO ORDER

Sue Mascolo, Chair, Township of Ferguson Roy F. Harpster, Vice-Chair, Township of Harris Kathy D. Matason, Secretary, Township of College	Donna L. Conway*, Treasurer, Borough of State College Donna M. Ricketts, D.Ed., SCASD Chris M. Hurley, Township of Patton
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*Ms. Conway is not able to attend.

II. COMMENTS FROM THE PUBLIC for any item not on the agenda (up to 3 min./person)

III. APPROVAL OF MINUTES (Attachment # 1) (ACTION)
 The draft minutes from the 16 May 2013 meeting are enclosed for action.

IV. VOUCHER REPORTS from May 2013 (Attachment # 2) (ACTION)

V. COMMITTEE REPORTS & MEMBER UPDATES

College Twp.	Harris Twp.	State College Borough
Patton Twp.	Ferguson Twp.	State College Area School District

VI. STAFF REPORTS

A. Updates from the Director

- **Welcome** to the new Phase 3 Facilities at Tudek Park c/o Ferguson Twp.
- **May Activity Report** (Attachment # 3)
- **Winter/Spring 2013 Program Report** (Attachment # 4)
- **KaBOOM! Playground Build Day** at Orchard Park on Tues., 25 Jun 2013.

B. Staff Highlights

Ms. Niki Tourscher	Ms. Beth Lee	Mr. Jeff Hall	Ms. Liz Plozner
Ms. Molly Hetrick	Mr. Jim Carpenter	Mr. Todd Roth	Mr. Doug Wenger

VII. ACTION ITEMS

A. **Compost Hauling Bids** c/o Mr. Doug Wenger (Attachment #5) **(ACTION)**

Sealed bids were solicited for the scheduled hauling of 1,700 cubic yards of UAJA Compost from their plant to Oak Hall Regional Park (as available from UAJA from July-Dec.). The compost will be used by the contractor to further improve the topsoil at the park. While the compost has been donated by the UAJA, it is the Rec. Authority's responsibility to transport the compost, Based upon the bids listed on the attachment, the following motion is recommended by staff:

*"That the Authority award, contingent upon staff confirmation of references, the compost hauling contract to **CMJ Hauling Inc., State College**, for a Total Lump Sum bid of \$8,483.00 with a Unit Price of \$4.99 per cubic yard for greater or lesser quantities than 1,700 cubic yards."*

B. **Centralized Parks Maintenance Facility** Master Site Plan **(ACTION)**

Mr. Popovich presented the draft Master Site Plan to the Joint Committee on 13 Jun 2013, where the COG Parks Capital Committee endorsed a similar presentation to the COG General Forum on Mo. 24 Jun 2013, 7:30 PM at the COG Building. (Copies of the Master Site Plan will be available electronically and in paper form at the meeting.) Since a quorum of the Authority Board was not present, the following motion is requested:

"That the Authority Board endorse the Master Site Plan for the Centralized Parks Maintenance Building at Whitehall Road Regional Park for presentation to the participating municipalities at the June General Forum meeting."

In addition, an "Open House" of the current Parks Shop will be offered for Board and municipal officials; staff will also prepare funding/phasing options for the facility.

The following motion will be proposed to the COG General Forum on 24 June:

"That the General Forum refer the centralized parks maintenance facility information (master site plan, cost estimates and time schedule) to the participating municipalities for comment with the responses submitted to the Executive Director by July 29, 2013 for distribution to the Parks Capital Committee and the Centre Region Parks and Recreation Authority for review during their August meetings."

VIII. DISCUSSION ITEMS (No actions are requested)

A. **Program Plan 2014-2015** (Attachment # 6)

The 2014-2015 Program Plan will be presented to the municipalities in July. On 13 June, the Director presented the attached summary to the COG Finance Committee which outlines Projects and Priorities for the agency. A discussion is welcomed regarding the various priorities as desired by the Board.

1. Parks & Recreation Fund	5. Nature Center Operations Fund
2. Park Vehicles and Equipment	6. Nature Center Capital Fund
3. Aquatic Operations Fund	7. Senior Center Fund
4. Pools Capital Fund	8. Regional Parks Capital Fund

B. **Fundraising Updates**

The Director will update the Board on the status of the \$476,006 funding request presented to the Centre County Convention & Visitor's Bureau at the 10 May 2013 lunch meeting for Oak Hall Regional Park. The discussions confirmed the need to complete the "Priority Scheduling Policy" and update the "Donation Policy" for Facility Naming Options.

C. **Regional Park Updates**

1. Hess Softball Field Complex – Operations Report c/o Ms. Tourscher & Mr. Hall
2. Oak Hall Regional Park –
 - Construction Report c/o Mr. Wenger
(a Site Walkover for Board & COG official is scheduled for 7:30 PM on Tues. 18 Jun)
 - Water Well Lease Agreement – Discussions underway
3. Whitehall Road Regional Park (Planning) c/o Mr. Woodhead
 - Traffic Impact Study Overview Letter (Attachment # 7)

IX. ADJOURNMENT

(ACTION)

FUTURE MEETING SCHEDULE:

- Oak Hall Reg. Park Construction Walk-over – Tues., 18 Jun 2013, 7:30 PM at the park site.
- Authority Board & COG Parks Capital Comm. - Thur., 11 Jul 2013, 12:15 PM, COG Bldg.
- Authority Board: Regular Meeting - Thur., 18 Jul 2013, 12:15 PM at CENTRE REGION SENIOR CENTER
Parking garage coupons will be provided at the meeting.

ATTACHMENTS: 1. May Meeting Summary 2. May Voucher Report 3. May Activity Report	4. Winter/Spring Program Report 5. Compost Hauling Bid Results 6. 2014 Agency Budget Projects / Priorities 7. Whitehall Road Traffic Study Letter
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