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An agency of the Centre Region Council of Governments
 Serving the Borough of State College and the Townships of College, Ferguson, Harris and Patton

Centre Region Parks and Recreation Authority Board
Meeting Agenda
 for Thursday, 17 October 2013, 12:15 PM
 COG Building Forum Room

I. CALL TO ORDER

Sue Mascolo, Chair, Township of Ferguson Roy F. Harpster, Vice-Chair, Township of Harris Kathy D. Matason*, Secretary, Township of College	Donna L. Conway, Treasurer, Borough of State College Donna M. Ricketts, D.Ed., SCASD Chris M. Hurley, Township of Patton
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* Ms. Matason is not able to attend this meeting.

II. COMMENTS FROM THE PUBLIC for any item not on the agenda (up to 3 min./person)

III. APPROVAL OF MINUTES (Attachment # 1) **(ACTION)**
 The draft minutes from the 19 Sep 2013 meeting are enclosed for action.

IV. VOUCHER REPORTS from September 2013 (Attachment # 2) **(ACTION)**

V. COMMITTEE REPORTS & MEMBER UPDATES

College Twp.	Harris Twp.	State College Borough
Patton Twp.	Ferguson Twp.	State College Area School District

VI. STAFF REPORTS

A. Updates from the Director

- September Activity Report (Attachment # 3)
- Summer 2013 Program Report c/o Niki Tourscher (Attachment # 4)
- 2013 United Way - Day of Caring Report (Attachment # 5)
- Resignation Letter from Sr. Center Supervisor Liz Plozner (Attachment # 6)
 Our thanks to Staff Assistant Carol Clitherow for again agreeing to serve as Acting Supervisor during the selection process.
- Updates on the 2014 CRPR Budget Proposal Summary following the Budget Hearings, plus the revised Sr. Center Funding Formula (Attachment # 7A/B)
- Water Well Lease Agreement: The Director will report on the status of the pending agreement with the College Twp. Water Authority, the COG and College Twp. Council.

- B. Staff Highlights & Updates
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|--------------------|-----------------|---------------|-------------------|
| Ms. Niki Tourscher | Ms. Liz Plozner | Mr. Jeff Hall | Mr. Todd Roth |
| Mr. Jim Carpenter | Mr. Doug Wenger | Ms. Beth Lee | Ms. Molly Hetrick |

VII. DISCUSSION & ACTION ITEMS

- A. **2014 Pool Policies & Fee Suggestions** c/o Todd Roth, Aquatics Supervisor
(Attachment # 8) (**ACTION**)

As presented at the September meeting, Board discussion and action on the proposed 2014 Pool Policies and Fees is requested. The complete 2014 CRPR Fee Policy will be presented at the November Board meeting.

- B. **Lease for Interim Parks Maintenance Facility** (Attachment # 9) (**ACTION**)

The attached lease is proposed for Authority action, as authorized by the COG General Forum. The lease would start on 1 Nov 2013. The costs associated with renting this interim facility are within the 2013 and 2014 budget amounts. This interim site will serve as the centralized maintenance facility until the new facility at Whitehall Road Regional Park is constructed. (It is expected that the permanent facility will be ready for occupancy in Fall 2015.) Authority approval for Board signatures is recommended, pending recommendations from Solicitor Terry Williams.

- C. **Regional Park Updates** c/o Mr. Jim Pashek, Landscape Architect

1. Oak Hall Regional Park - Phase 1

- Consider action on any pending construction and contract proposals.
- Review the current Project Budget & Contingency Fund Balance (Attachment #10)
- In light of the progress to date, the Board will be again be asked to consider proceeding with some additional recommended park improvements using some of the Project Contingency.
- Another Walking Tour will be scheduled for early-November.

2. Whitehall Road Regional Park - Phase 1 + Parks Maintenance Facility

- Discuss the schedule for site access, sanitary sewer service and Phase 1 park construction, pending current information.
- An update on the Municipal Land Development process will be provided.

VIII. FUTURE CAPITAL PROJECT DISCUSSIONS / ACTIONS

- A. Proceeding with the Whitehall Road Reg. Park - Phase 1 Development Process
- B. Development of the "Regional Parks Business / Strategic Plan:"
Including fundraising policies (for both internal and external campaigns), municipal assistance process, sponsorships & naming policy, sport building construction and operations, etc. This process will begin by seeking comments on a topic outline to be developed by staff.
- C. Exploring the Action Park / Skatepark Proposal with Mr. Bestwick
- D. Nature Center Parking Area: fundraising, bidding & construction

ATTACHMENTS 1. Sept. Meeting Summary (Draft) 2. Sept. Voucher Report 3. Sept. Activity Report 4. Summer 2013 Program Report	5. 2013 United Way - Day of Caring Report 6. Sr. Center Supervisor Resignation 7A. 2014 Budget Summary Updates 7B. Sr. Center Funding Formula 8. 2014 Pool Policy and Fee Recommendations 9. Proposed Lease Agreement - Parks Maint. Bldg. 10. Reg. Parks Budget Report from 10 Sept 2013
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FUTURE MEETING SCHEDULE

1. Joint Authority Board & COG Parks Capital Comm. Meeting: Thur., 14 Nov 2013, 12:15 PM at the COG Building. 2. Authority Board Regular Meeting: Thur., 21 Nov 2013, 12:15 PM at the COG Building TOPICS: Comcast Cares Day - Check Presentation; Consider the 2014 CRPR Fee Policy
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