



Centre Region Council of Governments
CENTRE REGION PARKS AND RECREATION BOARD
CENTRE REGIONAL RECREATION AUTHORITY

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Serving the Borough of State College and the Townships of College, Ferguson, Harris and Patton

Meeting Agenda
Thursday, 20 Dec 2012, 12:15 PM
COG Building - Forum Room

I. CALL TO ORDER

CRPR Board / Centre Regional Recreation Authority

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| • Sue Mascolo, Chair, Township of Ferguson | • Donna L. Conway, Treasurer, Borough of State College |
| • Roy F. Harpster, Vice-Chair, Township of Harris | • Donna M. Ricketts, D.Ed., SCASD |
| • Kathy D. Matason, Secretary, Township of College | • Chris M. Hurley, Township of Patton |

Mr. Harpster will be absent; Ms. Conway will connect to the meeting via telephone.

II. COMMENTS FROM THE PUBLIC for any item not on the agenda (up to 3 min./person)

III. APPROVAL OF MINUTES *(Attachment # 1)* **(ACTION)**

The draft minutes from the 15 Nov 2012 meeting are enclosed for action.

IV. VOUCHER REPORTS from Nov. 2012 *(Attachment # 2)* **(ACTION)**

V. CORRESPONDENCE *(Attachment # 3)*

A letter of thanks was provided to the Board Chair from the PSU students who planned the 10th Annual Harvest Festival at Millbrook Marsh Nature Center on 4 Nov 2012.

VI. COMMITTEE REPORTS & MEMBER UPDATES

College Twp.	SCASD	State College Borough
Patton Twp.	Ferguson Twp.	Harris Twp.

VII. STAFF REPORTS

A. Activity Report: Nov. 2012 *(Attachment # 4)*

B. Informational Updates

1. Capital Project Summary Report: Mr. Woodhead *(Attachment # 5)*

A Summary Finance Report for the two Swimming Pool Renewals and the Nature Center Building is presented for Board information and comment. All grants, pledges and payments associated with projects are now complete.

2. Hess Softball Field Complex *(Attachment # 6)*

Ms. Tourscher and Mr. Hall will review the 2012 Finance Report for operating the Hess Field Complex. They will also discuss the request process for reserving 2013 tournaments at the site and review the priority projects for 2013:

- Expanding the number of tournaments and the number of Sponsor Banners sold,
- Installing the scoreboard on a new support structure, visible from the Official's Bldg.
- Evaluating the times when Field #OH4 should be closed due to sun glare.
- Make the facility financially self-supporting for operations.

3. 2013 Swimming Pool Flyer: *(Attachment # 7)*
 Provided for Board information. 2013 Season Pass sales opened on 1 Dec 2012.
4. 2013 Senior Center Calendar: *(Attachment # 8)*
 The costs for this calendar are paid by advertising revenue.
5. Authority Name Change:
 The Solicitor reported that he expects to address the Authority name change in January.
6. 2013 Fee Policy:
 In November the Authority approved the 2013 CRPR Fee Policy - with the provision that the Nature Center fees be endorsed by the MMNC Advisory Committee prior to implementation. The committee unanimously endorsed the Nature Center fees on 4 Dec 2012 with a provision that the fee for Guided, Educational Visits (which was increased to \$7 per person for 2013) remain at \$7 through 2014.
7. Supervisor Highlights
 Ms. Niki Tourscher Mr. Jim Carpenter Ms. Beth Lee Mr. Jeff Hall
 Ms. Carol Clitherow Mr. Todd Roth Ms. Molly Hetrick

VIII. ACTION ITEMS

A. **Confirm the 2013 Board Meeting Dates** **(ACTION)**

The Board may establish their 2013 meeting dates now or during the Annual Organizational Meeting scheduled for 17 Jan 2013. In either case, the following motion is proposed:

“ That through January 2014, the Authority Board continue to meet:

- *For joint meetings with the COG Parks Capital Committee on the 2nd Thursday of each month, 12:15 PM, pending the co-approval of that committee on 10 Jan 2013;*
- *For regular meetings on the 3rd Thursday of each month, 12:15 PM.; and*
- *“As called” by the Authority Chair or the Director of Parks and Recreation.”*

Pending approval, staff will finalize each meeting location, prepare a meeting roster and publish the required Legal Notice in late-January 2013.

B. **Appointments to the Nature Center Advisory Committee** *(Attachment # 9)***(ACTION)**

The attached memo requests the following actions:

- The reappointment of 8 volunteers to the committee, and
- The appointment of 3 new volunteers as “At-Large” representatives.

We remain very appreciative for the assistance provided by this group to the nature center. In order to balance the various term expiration dates, some of the terms are being proposed for 1 year instead of the standard 2-year term. The committee has set their 2013 quarterly meeting dates for 4-6 PM on the following Wednesdays: 20 Mar., 19 Jun., 18 Sep. & 13 Nov. This meeting schedule will be added to the Legal Notice published in late-January.

C. **Regional Parks - Loan Modification Process** *(Attachment # 10)*

Based upon the success of refinancing the Pool Renewal Loan, Mr. Jos. Viglione, COG Finance Officer, will update the Board about the status of the effort to renegotiate the interest rates of the 2011 Regional Parks Loan for \$7.5 million with Fulton Bank. This process is again being coordinated by Concord Public Finance c/o Mr. Chris Gibbons, as outlined on the attachment. There are two parts to this process:

1. Since this is a loan modification (vs. a refinancing), the **Authority** is asked to,

“Authorize the Board Officers to execute the loan revision documents that reflect the details outlined on Attachment #10, after those documents are reviewed by the Solicitor and presented for signatures.”

(ACTION)
2. The **COG General Forum** will be asked to endorse the unanimous recommendation from the COG Finance Committee to direct approximately \$120,000 of savings from the loan modification to the Oak Hall Reg. Park Phase 1 Construction Budget. (The Phase 1 Rebids are scheduled to be opened on Mon., 7 Jan 2013; the current Phase 1 Project Budget is \$3,654,000.) The municipalities will also benefit from reduced loan repayments during the life of the loan.

D. Senior Center - Lease Renewal

(Attachment # 11) **(ACTION)**

The current lease from State College Borough has been in force for 2010 through 2012. The proposed lease (attached) duplicates the lease provisions for 2013 through 2017. The rental amount will remain at \$1.00 per sq. ft. per month (= \$4,728 per month). This amount is reflected in the 2013 Budget Proposal, now under consideration by the municipalities. The lease includes that the Borough will again provide up to \$3,420 per year in validated parking for Senior Center operations. A possible motion would be:

“That the Authority approve the proposed 5-year lease with State College Borough to house the Centre Region Senior Center through Dec. 2017 at the current rate of \$1 per square foot per month.”

IX. INFORMATIONAL ITEMS

- A. Oak Hall Regional Park - Phase 1 Development: The rebids will be opened on Mon., 7 Jan 2013. The results will be presented at the Joint Meeting on Thur. 10 Jan 2013. It is hoped that Authority action to award the bids can be taken at the Regular Meeting on Thur., 17 Jan 2013.
- B. Whitehall Road Regional Park / Centralized Parks Maintenance Facility: As authorized last month, the consultants and staff are working on these planning projects:
 1. The Phase 1 park details & the municipal Land Development Process
 2. The Master Plan for the Centralized Parks Maintenance Facility
 3. Updating the Park Master Site Plan

X. ADJOURNMENT

(ACTION)

Future Meeting Schedules

- **Joint Meeting:** CRRA & COG Parks Capital Comm. - Thur., 10 Jan 2013, 12:15 PM, COG Forum Rm.
- **CRRA Board:** Regular Meeting - Thur., 17 Jan 2013, 12:15 PM, COG Forum Room

Attachments

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|-----------------------------|-----------------------------------|
| 1. Nov. Meeting Summary | 7. 2013 Swimming Pool Flyer |
| 2. Nov. Voucher Report | 8. 2013 Senior Center Calendar |
| 3. Letter of Thanks | 9. Nature Center Committee Appts. |
| 4. Nov. Activity Report | 10. Reg. Parks Loan |
| 5. Capital Project Summary | 11. Sr. Center Lease (proposed) |
| 6. 2012 Hess Finance Report | |