



Centre Region Council of Governments
CENTRE REGION PARKS AND RECREATION BOARD
CENTRE REGIONAL RECREATION AUTHORITY

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Serving the Borough of State College and the Townships of College, Ferguson, Harris and Patton

Regular Meeting Agenda
for Thursday, 19 April 2012, 12:15 PM
COG Building - Forum Room

I. CALL TO ORDER

- | | | | |
|----------------------------|---------------|--------------------------------|-----------------------|
| • Ms. Sue Mascolo, Chair | Ferguson Twp. | • Mr. Roy Harpster, Vice-Chair | Harris Twp. |
| • Ms. Kathy Matason, Sec. | College Twp. | • Ms. Donna Conway, Treas. | State College Borough |
| • Donna M. Ricketts, D.Ed. | SCASD | • Mr. Chris Hurley | Patton Twp. |

II. COMMENTS FROM THE PUBLIC for any item not on the agenda (up to 3 min./person)

III. APPROVAL OF MINUTES

The draft minutes from the Regular Meeting on 15 Mar 2012 are proposed for action.

(Attachment # 1) **(ACTION)**

IV. VOUCHER REPORT for March

(Attachment # 2) **(ACTION)**

V. COMMUNICATIONS

A. The U.S. Green Building Council (USGBC) has informed the Authority that the Spring Creek Education Building at Millbrook Marsh Nature Center was awarded the LEED Silver Certification. The new building opened in 2011. This designation resulted from the building planning, construction and operations, with the assistance of the consulting firms, each contractor and CRPR staff. The Office of Physical Plant of Penn State University also provided valuable assistance during the USGBC evaluation.

B. The "PA Recreation & Parks" magazine has published an article co-authored by Todd Roth and Scot Hunsaker about the successful pool renewals by the Authority.

(Attachment # 3)

VI. COMMITTEE REPORTS

A. Municipal Committee & Member Updates

State College Borough	College Twp.	SCASD
Patton Twp.	Harris Twp.	Ferguson Twp.

B. COG Parks Capital Committee

A joint meeting was held on 12 Apr 2012 and included (1) a presentation by nearby residents of Oak Hall Regional Park, (2) an update from Mr. Pashek, (3) an update from Mr. Brumbaugh on the public water well survey work and (4) a presentation by the CR Community Tennis Assn. on their 2009 rec. building proposal. Staff will continue to work on all projects.

(It appears that the joint meeting scheduled for 10 May 2012 will be cancelled.)

VII. STAFF REPORTS

- A. Director’s Report:** Activity Report for March (Attachment # 4)
- B. Supervisor Highlights**

Mr. Jim Carpenter	Ms. Beth Lee	Mr. Todd Roth
Mr. Jeff Hall	Ms. Virginia Shawley	Ms. Molly Hetrick

VIII. ACTION ITEMS

- A. Site Evaluation & Feasibility Study for the Centralized Parks Maintenance Facility:**
Based upon the Authority’s RFP, AP Architects has provided the attached proposal for these services. The cost for the study is part of the approved 2012 Budget. A possible motion may be:
*“That the Authority accept the proposal from AP Architects, Boalsburg, to develop a **Site Evaluation and Feasibility Study** for the CRPR Parks Maintenance Facility at a cost not-to-exceed \$3,000 for professional services, plus up to \$450 for reimbursable expenses.”*
(Attachment # 5) (ACTION)

- B. College Twp. Water Authority - Oak Hall Regional Park Right-of-Entry Agreement Extension**
It is expected that the CTWA will be requesting a second extension to the Right-of-Entry Agreement related to surveying for a public water well at the parksite. The request will be distributed upon receipt. In addition to Recreation Authority action, the approval of the COG will also be required. (ACTION - pending receipt of request)

IX. DISCUSSION ITEMS & INFORMATIONAL UPDATES

- A. CRPR Staff Organizational Report**
On 3 April 2012, the COG Human Resources Committee approved the job description for the CRPR Program Manager position. As a result, staff is preparing to advertise for applicants. The CRPR Staff Organizational Chart has also been updated to include the suggestions from that Committee. (Attachment # 6)

- B. The Centre County Community Foundation** presented the 2012 endowment proceeds on 5 April 2012. As a result of resident donations, the Authority benefits from three Endowment Funds at the Foundation (two for the nature center and one for the Municipal Band). (Attachment # 7A & 7B)

- C. Regional Park Planning Update**
The Oak Hall Regional Park “Land Development Plan” will be considered by the following College Township committee meetings:
 - CT Parks & Recreation Committee: 7 PM on Mon. 16 Apr 2012.
 - CT Planning Commission: 7:30 PM on Tue. 17 Apr 2012 (8:30 PM agenda time)
 - College Township Council (if scheduled for action): 7:00 PM on Thu. 10 May 2012.

D. Authority / Agency Name Change

During a recent discussion, Solicitor Williams noted the long-standing confusion between the names of:

- ▶ the Agency: Centre Region Parks and Recreation (Dept. / Agency) and
- ▶ the Authority: Centre Regional Recreation Authority, and
- ▶ the "Centre Region Parks and Recreation Board" for our COG-related relationships.

He then suggested that the Authority consider changing their official name to "The Centre Region Parks and Recreation Authority." If that change would be made, then the sole agency name could officially become "The Centre Region Parks & Recreation Authority" for all public communications. This discussion is not about independence or autonomy, since CRPR has been built on cooperation, but rather about ease of identification for the public. The purpose here is to discuss if and how this suggestion should be explored with the COG and the participating municipalities, perhaps for 2013 implementation.

E. Hess Field Complex Update

1. Completion of Archeology Survey Fieldwork: Mr. Woodhead
2. The Outfield Fence Advertising Banner Program:
 - Harris Township Sign Ordinance Revision: Mr. Woodhead
 - Promotional Update: Ms. LeeInfo posted at: <http://www.crpr.org/Reg-Parks/Banners/Banners.html>
3. Public Water Service project: Update from Mr. Carpenter
4. Rededication Ceremony Invitations (for 9 May 2012): Mr. Woodhead

F. Gackebach Estate Bequest

\$10,000 was presented to the Centre Region Senior Center in March 2011 from the Estate of Jane E. Gackebach in memory of Mr. Fred H. Mahey. The purchase roster was approved by the Board in July 2011. Ms. Shawley will present a brief update on the status of the approved purchases.

H. "Get Outdoors, Pennsylvania" (aka GOPA!)

Ms. Hetrick & Ms. Lee will outline how CRPR is working with PA DCNR to encourage outdoor activities and to improve publicity for local parks and programs. (*Attachment # 8*)

I. CRPR Geocache Permits

Ms. Hetrick will provide a status report on the (free) CRPR Geocache Permit Program that was adopted in November 2004. Geocaching involves the placement of 'caches' (usually small containers) in natural or developed areas. The general location and geographic coordinates of these caches are shared on the Internet, i.e. at www.geocaching.com. Global Positioning System (GPS) users can then use the location coordinates to search for and discover the caches. Caches contain a variety of items and the visitor is asked to leave a new item to replace the one they removed. Cache owners monitor the cache they placed with logbooks in the cache box, as well as on Internet sites. The permit system was implemented to protect sensitive park areas from over-use.

X. ADJOURNMENT

ACTION

May Meeting Schedule:

Hess Field Complex - Rededication Ceremony	Wed. 9 May 2012 , 5:30 PM at Hess Field Complex
COG Parks Capital Committee	Thur., 10 May 2012 at the COG Bldg. Forum Room <i>It is expected that this meeting will be cancelled.</i>
Centre Regional Rec. Authority	Thur., 17 May 2012 at the COG Bldg. Forum Room

Attachments

1. Mar. Meeting Summary
2. Mar. Voucher Report
3. Pool Renewal Article
4. Mar. Activity Report
5. AP Architects Proposal
6. Updated Staff Organizational Chart
- 7A/B. CCCF Documents
8. Get Outdoors PA Info.

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