

Centre Regional Recreation Authority / Centre Region Parks & Recreation

2011 Goals & Work Plan

with the 2011 Park Project Schedule

Board approved on 17 Feb 2010 *Items are not listed in priority.*

<p>GENERAL OPERATIONS</p>	<ul style="list-style-type: none"> " Provide effective, efficient and safe program & facility operations within the approved budget. " Promote the benefits and availability of local recreation opportunities in parks and programs. " Continue to encourage and promote volunteer and donation opportunities in programs and parks. " Continue to incorporate and build on the various features of Internet-based Active.Net service. " Continue to support the COG Parks Capital Committee regarding planning and funding for "regional" P&R operations & capital projects. " Continue to build interaction with customers via the e-Newsletters and the agency website. " Create e-Surveys to assist in gaining feedback and information from our participants and park visitors.
<p>PROGRAM OPERATIONS: Camps, Leagues, Fitness, Special Events</p>	<ul style="list-style-type: none"> " Continue to build overall program effectiveness, including new or improved programs and finding new indoor sites for programs. " Offer an exciting program & event menu to draw more participants; build more business & community sponsors. Create a new special event. " Build on the "Active" theme; develop a long-range plan for leagues and fitness classes, including a yearly schedule. " Build the e-Newsletter service and create service evaluation surveys for customers. Expand use social media opportunities in the Internet. " Create a program evaluation for CRPR Supervisors to evaluate and record the quality of each program. " Continue work on developing a CRPR logo that captures the mission of the agency.
<p>PARK OPERATIONS</p>	<ul style="list-style-type: none"> " Effectively complete "routine" maintenance tasks and the special projects as listed on the 2011 Park Project Schedule (Pages 3 - 5). " Work with the Board and COG Parks Capital Committee to develop a plan replace and relocate the Main Parks Maintenance Facility. " Continue to seamlessly incorporate the new regional facilities and new municipal park projects into the CRPR system.
<p>SENIOR CENTER</p>	<ul style="list-style-type: none"> " Continue to develop financially self-supporting programs to supplement the free, core programs and reduce municipal costs. " Expand resident participation and the variety of programs offered while maintaining the high program quality. " Build senior participation in program planning; build awareness of all programs and the opportunities to participate and volunteer. " Expand cooperation and support from partner groups and outside sponsors; expand grant funding opportunities. " Explore the use of a computerized system to compile participation statistics for CRPR and the Centre County Office of Aging. " Develop a yearly schedule of special projects and recurring tasks to coordinate responsibilities and provide more efficient services.
<p>NATURE CENTER</p>	<ul style="list-style-type: none"> " Continue to develop new programs; increase program revenue by adding specialty summer camps and programs. " Complete construction & start-up on Phase I of the Spring Creek Education Building and landscaping. " Transition to a year-round facility by adding/adjusting programs & events. " Increase outreach, marketing and newsletters to result in increased attendance at programs / events and increased facility rentals. " Seek donations for both operations and capital projects, including the Visitors Parking Area and Phase II of the Spring Creek Education Building. " Research and consider options for a visitors support group or "fan club" for the "Friends" group.

AQUATICS	<ul style="list-style-type: none"> " Continue to operate safe, clean & fun pools, programs and special events. " Evaluate current events & explore ways to increase participation " Continue the transition to the operations and opportunities provided by the renewed facilities to maximize service and minimize municipal costs. " During 2011, evaluate facility operations and explore revisions for future summers. " Focus on summer staff performance and positive interactions with the public. Emphasize facility, bathhouse, & pool office housekeeping by summer staff, especially in light of the increased attendance. " Continue the use of an additional 'entry scan' point for admissions at the pools (primarily Welch for 2011).
Park Forest Pool Renewal	<ul style="list-style-type: none"> " Complete the construction "punch list" items and continue the other planned refinements (UV filter, etc.). " Close-out the state grant process for the project.
Welch Pool Renewal	<ul style="list-style-type: none"> " Complete the pool construction within the approved budget, prepare for the 28 May 2011 Grand Reopening and summer operations. " Resolve any post-construction capital issues that may arise. " Complete the state grant process for the project.
COG Regional Parks Initiative	<ul style="list-style-type: none"> " Define the respective roles of the Parks Capital Committee and the Rec. Authority Board to better manage the various regional park processes. This discussion has been requested by the Board as part of a planned update of their bylaws. " Complete the Master Site Plan process for all 3 regional park sites " Proceed with the scheduled tasks on the proposed "Regional Park Development Timeline," including: <ul style="list-style-type: none"> - Develop and implement the Phase 1 funding strategy to develop Oak Hall & Whitehall Road Regional Parks. - Finalize and acquire the 25-acre expansion of the Whitehall Road parkland - Authorize the RFP for consultant services for the Oak Hall Phase 1 Development Projects, review the proposals and make a recommendation to the COG General Forum (during 2nd Quarter 2011). " Focus on developing funding opportunities and partner groups for the regional park projects. " Develop a plan for a new parks maintenance area & storage building at a new location. " Assist with the development and review of a COG-wide Capital Projects Plan. " Establish the conditions and provisions for the two "Building Pads" at Whitehall Road " Develop a process to begin planning to replace the central Parks Maintenance Facility at a new location.

2011 Monthly Park Project Schedule – CRPR Park Operations Staff

Our Mission: To provide facilities that are clean, safe and ready to use.

The tasks listed below are in addition to the important “routine” jobs of maintaining the parks (mowing, trimming, trash & litter collection, etc.)

<p>Jan 2011 First Night clean up and minor repairs at the Parklet Snow removals, check ice rink and sledding slope Monitoring Slab Cabin sledding and Blue Springs ice rink Major equipment repairs Quote for supplies (Parks) Park equipment repairs Continue Hess improvements - wood lot cleanup Pruning & dead tree removals Prepare sign order Park equipment repairs & refurbishing Vehicle and major equipment quoting and ordering</p>	<p>Feb 2011 Continue major equipment repairs Continue Hess improvements - wood lot cleanup & fence row brush removal Take and submit soil tests for sportfield turf Install final set of new windows at the MMNC Wet Lab Snow removal as needed; continue checking ice rink and sledding slope Brush hog areas needed Remove staples, tape, tacks, etc. from all tables & pavilions. Check all tables for needed repairs. Continue pruning & tree removals Continue park equipment work, small engine repairs and maintenance Route and paint new signs; repaint others Interview and hire seasonal employees</p>
<p>Mar 2011 Continue equipment repairs Apply lime to athletic fields as needed (per soil tests) Assemble new Welch Pool picnic tables Snow removal as needed Haul in compost and prep Community Gardens Hess improvements, electric line installations Continue pruning & tree removals Install playground equipment for Ferg. Twp. At Park Hills New plantings & ADA path work at MMNC building Brush and leaf removal and chipping Begin spring park preps Park Forest Pool landscaping and swale work Replace slides on Haymarket play equipment Install new siding boards and flooring on Spring Creek covered bridge Install park monument at Fogleman Fields</p>	<p>Apr 2011 Finish equipment repairs Remove ice rink at Blue Spring Install fittings and valves in bathrooms and drinking fountains, prep to open Remove band boards on infields at Orchard, Spring Creek, and Hess Install bases and start raking infields Aerate, topdress and overseed sportfields and soccer goal areas Start mowing athletic fields and parks as needed Deliver & set up soccer goals across the park system Install drainage solution beside PF Pool slide; secure swale dams with fence fabric Pavilion reservations and postings begin Sign installations: new and replacements Coordinate & support Park Partner Day & MMNC bldg. dedication Add infield mix; begin regular grooming and lining ballfields Complete Hess improvements and re-open the facility At Welch, install new picnic tables, trash receptacles, signs and bike racks Finish Welch woodlot cleanup and plant screening shrubs and trees Prep the Community Gardens Support the Easter Egg Hunt</p>

<p>May 2011 Finish drinking fountain installations Charge irrigation lines at Fogleman Fields Fertilize parks and athletic fields Welch Pool landscaping and site finishing Support opening setups for Welch & PF Pools, support May 28 dedication at Welch Pool Weed control on turf and beds Monitoring insects and control on shrubs, trees & turf Upgrade weekend park checks to two workers Finish overseeding operations Add safety surfacing to playgrounds Plant Remembrance Trees, flowers at pools and other plant installations Repair/replace posts on Dalevue pavilion Begin work on 2012 Budget Proposal Hess improvements Install single-table pavilion at PF Pool</p>	<p>Jun 2011 Start irrigation on athletic fields, pools and trees Spray infields, paths, playground pits for weeds Monitor for needed insect control applications Continue mowing areas needed Topdress and overseed areas needed, including worn soccer areas Continue 2012 Budget proposal Playground renovations Add safety mulch to playgrounds Day Camp equipment and supply delivery Pick up and store soccer goals Install cushioned safety surface under playground at Friedman Parklet for SC Borough</p>
<p>Jul 2011 <i>(Hopefully, the PCC crew will resume projects, pending grant application)</i> Arts Festival and Peanut Carnival support Fertilize athletic fields if weather permits Irrigate trees and turf as needed Apply grub control to athletic fields Trim walking paths (Walnut Sp., Thompson Wds., Lederer, Fasick, Yoder) Monitor weeds on ballfields, paths, playground pits Work on playground safety pit renovations Continue 2012 Budget proposal Install boardwalk enhancements at Millbrook Assemble booths and support the Peanut Carnival, disassemble booths</p>	<p>Aug 2011 Begin fall turf fertilization Finish 2012 Budget Proposal Continue irrigation Spray gravel paths and infields Cut back brush on entry road at Radio Park Catch up on unfinished or newly-assigned projects Begin seasonal employee crew reduction</p>
<p>Sep 2011 Winterize Welch & PF Pools Start fall aeration, overseeding, topdressing operations Deliver soccer goals and set up for fall season Set up and line football fields Hess Field site improvements Add playground mulch</p>	<p>Oct 2011 Line CRPR league football fields Remove ballfield bases Start leaf and brush clean up Start winterizing drinking fountains & park restrooms Start fall fertilization parks and athletic fields Plan and supervise Day of Caring Dark in the Park & Halloween Parade support</p>

<p>Nov 2011</p> <ul style="list-style-type: none"> Finish leaf and brush clean up; clean up Community Gardens Finish fountain removal Blow out irrigation lines Bring in soccer goals and store Line football fields Finish mowing and store tractors & mowers 	<p>Dec 2011</p> <ul style="list-style-type: none"> Begin equipment repair Set up Blue Spring ice rink Prepare Slab Cabin sledding slope Snow removal as needed Begin pruning and tree removals
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Compiled by Ronald J. Woodhead, Director

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